

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 03450 450 500

f: 01954 713149

www.scambs.gov.uk



5 December 2016

To: Councillor Robert Turner, Portfolio Holder

Anna Bradnam
Graham Cone
Philippa Hart
Bridget Smith
Ingrid Tregoing
Aidan Van de Weyer

Opposition Spokesman
Scrutiny & Overview Committee Monitor
Scrutiny & Overview Committee Monitor
Opposition Spokesman
Opposition Spokesman
Opposition Spokesman

Dear Sir / Madam

You are invited to attend the next meeting of **PLANNING PORTFOLIO HOLDER'S MEETING**, which will be held in **MONKFIELD ROOM, FIRST FLOOR** at South Cambridgeshire Hall on **TUESDAY, 13 DECEMBER 2016** at **2.00 p.m.**

Yours faithfully

Alex Colyer

Interim Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

	PAGES
1. Declarations of Interest	
2. Minutes of Previous meeting - 8 November 2016	1 - 6
3. Strategic Sites Supplementary Planning Documents	7 - 14
4. Submitted South Cambridgeshire Local Plan: Bourn Airfield New Village - Policy SS/6	15 - 20
5. Local Development Framework - Annual Monitoring Report 2015-2016 Appendix 2 is available by visiting www.scambs.gov.uk and following the links from 'The Council'.	21 - 48
6. Local Development Scheme Update	49 - 60
7. Work Programme The Planning Portfolio Holder intends holding four 'Full Business' meetings during 2016-17. He will also reserve meeting dates should there be issues relating to the Local Plan that cannot be delayed until the next scheduled meeting.	61 - 62

8. Date of Next Meeting

Tuesday 7 February 2017 at 10.00am

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

Agenda Item 2

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of the Planning Portfolio Holder's Meeting held on
Tuesday, 8 November 2016 at 2.00 p.m.

Portfolio Holder: Robert Turner

Councillors in attendance:

Opposition spokesmen: Anna Bradnam, Bridget Smith, Ingrid Tregoing and Aidan Van de Weyer

Also in attendance: David Bard, John Batchelor, Kevin Cuffley, Sue Ellington, Lynda Harford, Tumi Hawkins, Ben Shelton, Hazel Smith and Nick Wright

Officers:

Julie Ayre	Planning Team Leader (East)
Jonathan Dixon	Principal Planning Policy Officer (Transport)
Jane Green	Head of New Communities
Caroline Hunt	Planning Policy Manager
Stephen Kelly	Joint Director for Planning and Economic Development
Jennifer Nuttycombe	Senior Planning Policy Officer
Stephen Reid	Senior Planning Lawyer
David Roberts	Principal Planning Policy Officer
Ian Senior	Democratic Services Officer

1. DECLARATIONS OF INTEREST

In respect of Minute 3 (South Cambridgeshire Local Plan), Councillor Dr. Tumi Hawkins reminded those present that she was the local Member for Caldecote which, potentially, could be affected significantly by the development of a new village at Bourn Airfield. In respect of the same Minute, Councillor Ingrid Tregoing reminded those present that she one of the local Members for Waterbeach, site of a proposed New Town.

In respect of Minute 6 (Heritage Guardianship Sites), Councillors David Bard and Kevin Cuffley, Ben Shelton and Ingrid Tregoing each represented a ward covered by the report.

As all of the above statuses as local Councillors were matters of public record, there were no declarations to declare, especially as Councillor Robert Turner was the only decision-maker present.

2. MINUTES OF PREVIOUS MEETING ON 7 JUNE 2016

The Planning Portfolio Holder signed as a correct record the Minutes of the meeting held on 7 June 2016.

3. SOUTH CAMBRIDGESHIRE LOCAL PLAN UPDATE

The Planning Portfolio Holder considered a report relating to several further Proposed Modifications to the submitted Local Plan currently at independent examination. These Modifications were in response to new Government Guidance, legal advice, and new evidence and issues arising from the Examination.

The Planning Policy Manager summarised the report with the help of a PowerPoint

presentation. She highlighted the following points:

- Further planning guidance for new settlements – Waterbeach New Town, the new village at Bourn Airfield new allocation for employment land south of the Cambridge Biomedical Campus
- Further planning guidance for provision for Gypsies and Travellers, and Travelling Showpeople
- Greater Cambridge City Deal – monitoring the 1,000 additional rural exception site homes
- Issues arising from SCDC's statements for the Successful Communities and High Quality Housing examination hearings

Informing those present that South Cambridgeshire District Council's (SCDC) specific examination Hearings were underway, the Planning Policy Manager reminded Members that the Climate Change hearing had already taken place. Hearings into the Successful Communities policies would start on 9 November 2016, and Hearings into Housing policies and village housing allocations would start on 29 November 2016. January and February 2017 would consider plan policies for Design Quality, the Natural and Historic Environment, and the Economy. Other hearings next year had yet to be programmed and would include the new settlements.

Following several Court cases on the issue elsewhere in the country, the Council had received legal advice that adding detail to its new settlement policies should be done through Supplementary Planning Documents (SPD) rather than Area Action Plans. The Planning Policy Manager explained that, while SPD's could not allocate land for development or for significant change, they could address environmental, social, design and economic objectives relevant to the attainment of the development and use of land allocated for development in the Local Plan.

The Planning Portfolio Holder invited comments in relation to the proposed new town north of Waterbeach, and proposed new village at Bourn Airfield.

In relation to **Waterbeach**, Councillor Ingrid Tregoing (a local Member) said that residents had expressed concern about the use of the word 'approximately' in stating the likely number of dwellings to be built. The anticipated green separation between the existing village and proposed new town to the north had already been lost and this meant that separation should not be referred to in the policy. She suggested that "...a maximum of... would be preferable to "...approximately 8,000 to 9,000 homes..." as being more transparent. The Planning Policy Manager said that, as yet, there was insufficient evidence to determine the number of dwellings and that 'approximately' was more appropriate and consistent with the approach at Bourn Airfield. Following further discussion, including discussion about the new town's potential impact on Denny Abbey, the Portfolio Holder read out comments from Councillor Peter Johnson (the other local Member), who had been unable to attend the meeting. Councillor Johnson's concerns related to plans to consider moving the boundary of Waterbeach new settlement further northwards. He indicated that this could jeopardise the setting of Denny Abbey. Councillor Johnson was also concerned that bringing forward the development of Waterbeach New Town could have an impact on Northstowe, given current constraints on the construction industry. The Planning Policy Manager said that discussions with Historic England about the northern boundary were ongoing and that no change to the boundary was proposed in the report. A further report to Members would be brought forward as necessary if discussions indicated that a boundary change could take place while providing an appropriate setting for Denny Abbey.

In relation to the proposed new village on **Bourn Airfield**, those present discussed the

relationship between the Local Plan and proposals by the Greater Cambridge City Deal for a segregated busway through the site. Councillor Dr. Tumi Hawkins (local Member for Caldecote) prompted discussion about the potential adverse impact on Caldecote should the boundary of the Major Development Site for the new village be moved closer. The areas of particular concern were parcels 3 and 4. Discussion considered whether the impact in relation to parcel 4 could be reduced by widening the area of strategic landscaping.

The Planning Portfolio Holder then proceeded with the remainder of the report.

In relation to the proposed modification to allocate employment land to the south of the **Cambridge Biomedical Campus**, Members noted the South Cambridgeshire District Council's 2015 Green Belt study had found that the site could be developed without significant harm to Green Belt purposes. There remained some local concern about impacts, including on Green Belt and Nine Wells Local Nature Reserve (LNR) and on farmland birds. There was now evidence that the site could be developed without significant impacts regarding flood risk, groundwater hydrology, biodiversity, access and trees. Indeed, scope existed for development to lead to greater tree cover and an increase in biodiversity and the site would provide additional land at the successful Biomedical Campus if it was needed during the plan period.

In relation to the **Gypsy and Traveller Accommodation Needs Assessment**, the emerging Local Plan updated the Council's assessment carried out in 2011. Reflecting the new Government definition (August 2015), the Assessment concluded that identified need could be met from existing sites except in relation to Travelling Showpeople where a need for 11 plots had arisen since plan submission. Such need was wider than simply South Cambridgeshire and, therefore, might be provided elsewhere so long as there was easy access to the major road network. Councillor Lynda Harford (Housing Portfolio Holder with responsibility for Gypsy and Traveller accommodation) supported the Council's position on the issue, but regretted the changes to the national definition.

Those present noted that the Greater Cambridge **City Deal** Executive Board had agreed how the 1,000 additional rural homes should be monitored. Proposed modifications would be included in the Local Plan.

In responding to Inspectors' questions for the forthcoming South Cambridgeshire District Council hearings for Housing and Successful Communities several policy modifications had been proposed in relation to policies for:

- Housing Mix (Policy H/8)
- Rural Exception Site Affordable Homes (Policy H/10)
- Residential Space Standards (Policy H/11)
- Allocation for Open Space (Policy SC/1) and
- Hospice provision (Policy SC/5)

Sustainability Appraisal (SA) Screening had been carried out on all the proposed plan modifications and no significant changes to the existing SA had been identified

The Planning Portfolio Holder **agreed** the following recommendations to Full Council on 17 November 2016:

- a) To agree that the Proposed Modifications (**Appendix A**), including:
 - i. That the proposal to prepare Area Action Plans for

Waterbeach New Town and Bourn Airfield New Village, is replaced by a proposal to produce Supplementary Planning Documents, that the village separation policy wording at sub-section 3 and paragraph 3.37 be refined in the case of Waterbeach, and that necessary and consequential modifications are made to the Local Plan policies,

- ii. That changes are proposed to the Bourn Airfield new village Major Development Site boundary in respect of parcels 1, 2, and 5 only as shown on the map attached to **Appendix A** to the report from the Joint Director for Planning and Economic Development: that parcel 3 be rejected, and that parcel 4 be considered subject to additional wording relating to boundary treatment (such wording to be drafted prior to the meeting of Full Council on 17 November 2016; and
- iii. That land south of Cambridge Biomedical Campus as shown on the map attached to **Appendix A** is allocated as an extension to the employment site allocated in the submitted Cambridge Local Plan;

and the Sustainability Appraisal Screening (**Appendix B**), subject to any recommended changes by the Portfolio Holder, be submitted to the Inspectors examining the Local Plan;

- b) That delegated authority be given to the Joint Director of Planning and Economic Development to propose Modifications in respect to Travelling Showpeople to the examination consistent with the approach set out in paragraphs 51 to 53 of this report, in consultation with the Portfolio Holder. Any material changes to be brought back to Members for consideration;
- c) To agree that the documents attached to this report as **Appendices C to I** are noted and submitted as part of the evidence base for the submitted Local Plan;
- d) To note that if recommendation (a)(i) is agreed, a report will be brought to the Planning Portfolio Holder meeting on 13 December 2016 to revise the Local Development Scheme to delete the AAPs and to also consider the most appropriate way to prepare the proposed SPDs;
- e) To agree that delegated authority be given to the Joint Director of Planning and Economic Development to make any subsequent minor amendments and editing changes, in consultation with the Planning Portfolio Holder.

4. NEIGHBOURHOOD PLANS: STAPLEFORD & GREAT SHELFORD NEIGHBOURHOOD AREA DESIGNATION

The Planning Portfolio Holder considered a report on the application to designate the

parishes of Stapleford and Great Shelford as a single Neighbourhood Area.

Councillor Ben Shelton (a local Member) welcomed the application as an example of joint working, and commended the efforts of officers in facilitating the issue.

The Planning Portfolio Holder:

- (a) **delegated** authority to the Joint Director for Planning and Economic Development to approve the designation of a Neighbourhood Area for Stapleford and Great Shelford, following the end of the consultation on 2 November 2016 should there be no objections received; and
- (b) **resolved** to make a decision outside of a meeting, that would be subject to call-in, should any objections be received.

5. **ADOPTION OF CAMBRIDGESHIRE FLOOD AND WATER SUPPLEMENTARY PLANNING DOCUMENT**

The Planning Portfolio Holder considered a report containing the results of the public consultation carried out on the draft Cambridgeshire Flood and Water Supplementary Planning Document (SPD), seeking approval for this SPD formally to be adopted by the Council and for the 'Adoption and Maintenance of Sustainable Drainage Systems in South Cambridgeshire' document to be agreed as Council Policy.

The Planning Portfolio Holder:

- (c) **agreed** the Council's responses (as included in Annex B of Appendix 3 of the report from the Joint Director for Planning and Economic Development);
- (d) **approved** the adoption of the Cambridgeshire Flood and Water Supplementary Planning Document (see Appendix 1 of the report);
- (e) **agreed** the 'Adoption and Maintenance of Sustainable Drainage Systems in South Cambridgeshire' document (see Appendix 2 of this report) as Council Policy and be used as a material consideration when considering planning applications; and
- (f) **delegated** any subsequent minor amendments and editing of the SPD and 'Adoption and Maintenance of Sustainable Drainage Systems in South Cambridgeshire' document to the Joint Director for Planning and Economic Development.

6. **HERITAGE GUARDIANSHIP SITES: LANDBEACH TITHE BARN, SAWSTON TANNERY DRYING SHED AND EAST HATLEY CHURCH.**

The Planning Portfolio Holder **received and noted** a report updating him about progress with the Landbeach Tithe Barn and Sawston Tannery Drying Shed Projects, and the planned transfer of St. Denis Church, East Hatley.

Councillor Ingrid Tregoing (a local Member for Landbeach) thanked officers for their efforts about the Tithe Barn.

Councillor David Bard and Kevin Cuffley (local Members for Sawston) asked officers to check that health and safety concerns with the Tannery Drying Shed had now been addressed.

7. WORK PROGRAMME

The Planning Portfolio Holder **received and noted** the Work Programme attached to the agenda.

8. DATE OF NEXT MEETING

Those present noted that the next Planning Portfolio Holder meeting would be on Tuesday 13 December 2016 at 2.00pm.

The Meeting ended at 4.45 p.m.

Agenda Item 3



South
Cambridgeshire
District Council

Report To: Planning Portfolio Holder

13 December 2016

Lead Officer: Joint Director of Planning and Economic Development

Strategic Sites Supplementary Planning Documents

Purpose

1. To agree the way forward for preparation of Supplementary Planning Documents (SPD) for Waterbeach New Town, Bourn Airfield New Village and a joint SPD with Cambridge City Council for Land North of Cherry Hinton.
2. This is a key decision because:
 - (a) It results in the authority making savings which are significant having regard to this Council's budget for preparing further guidance for major developments;
 - (b) It is significant in terms of its effects on communities living or working in an area comprising two or more wards.

and it was first published in the November 2016 Forward Plan.

Recommendations

3. It is recommended that the Portfolio Holder agrees:
 - (a) That a Supplementary Planning Document be prepared jointly with Cambridge City Council for Land North of Cherry Hinton to the broad timetable set out in paragraphs 19-20.
 - (b) To commence preparation of Supplementary Planning Documents for Waterbeach New Town and Bourn Airfield New Village to the broad timetables set out in paragraphs 21 to 25.
 - (c) The general process for preparing Supplementary Planning Documents contained in paragraph 13.

Reasons for Recommendations

4. To prepare SPD to provide guidance for proposals contained in the emerging Local Plan and to provide a clear framework for the preparation and determination of planning applications by site promoters and for this to be to a timetable that ensures they can influence such planning applications.

Background

5. The emerging South Cambridgeshire Local Plan, currently at examination, includes proposals for new settlements north of Waterbeach and at Bourn Airfield and a housing-led urban extension North of Cherry Hinton that straddles the boundary with Cambridge.
6. The Council meeting of 17 November 2016 agreed to put forward proposed modifications to the examination Inspectors to change the proposal in the submitted

Local Plan to prepare Area Action Plans (AAPs) for the new settlements to a proposal to prepare Supplementary Planning Documents (SPDs). This change follows legal advice that the documents the Council intends to prepare to provide further guidance for the new settlements should be SPDs rather than AAPs. Council agreed that a report be brought to this Portfolio Holder meeting to consider the way forward.

7. It is also intended to prepare a joint SPD with Cambridge City Council for Land North of Cherry Hinton to provide the masterplan required by both Local Plans. The approach to that SPD is also addressed in this report.

Considerations

Purpose of the SPDs

8. It is important that the Council as local planning authority can lead the development of these major new developments and provide an opportunity early in the process for community engagement. The SPDs can help achieve this objective.
9. The NPPF describes SPD as documents that add further detail to the policies in the Local Plan, including further guidance for development on specific sites. Regulations make clear that SPD are documents that address environmental, social, design and economic objectives in relation to development proposed in a Local Plan. SPD provide further guidance to the policies included in the Local Plan for specific sites or topics and can work through particular issues before proposals reach a more detailed stage. They can be a helpful part of the planning process, and include community engagement. The intention is for the SPDs to be concise, useful and useable documents.
10. The Modifications recently agreed by Council for the two new settlements mean that SPD will now be prepared to provide guidance in relation to the policies included in the Local Plan with the objective of providing a clear framework for the preparation and determination of planning applications for the new settlements by site promoters. They will have a focus on ensuring a comprehensive approach to the planning of these major sites and on the transport and other infrastructure being planned and delivered at the right time. The modified Local Plan policies set out some key issues that the SPD for each site will include:
 - An overarching, high level vision for the new settlement.
 - Consideration of relevant context including key constraints and opportunities.
 - The broad location of the components of the new settlement which are essential to support comprehensive and seamless development. A spatial framework diagram will be included that ensures the creation of a sustainable, legible and distinctive new settlement.
 - Broadly how the development is to be phased, including the delivery of key infrastructure.
11. Other factors that the SPDs will cover can be expected to include strategic principles for development and place-making that would set the quality expectations of the Council, and through the engagement process the local community, of the new settlements to guide the future master-planning of the sites. The SPDs will also consider issues such as the dwelling capacity of the sites and the relationship between the new settlements and nearby communities both physically and functionally.

12. The Local Plan policy also says that Waterbeach New Town SPD will look at the location, nature and extent of any formal open space to be provided outside of the Major Development Area. This is particularly important given the relationship with Denny Abbey Scheduled Monument to the north to ensure an appropriate setting to this important heritage asset is retained.

Preparation of the SPDs

13. The preparation of SPDs will require a number of stages. Cambridge City Council has already established a process for preparing site SPDs that has proved effective for a number of sites in the submitted Cambridge Local Plan. It is proposed to widen this as a Greater Cambridge approach and to use it also for Cambridge fringe sites and the new settlements. It involves five main stages as follows:

Stage 1: Initial preparation and evidence gathering - including technical surgeries, and also stakeholder and community workshops. This would include local Members and Parish Councils as local community representatives.

Stage 2: Prepare draft SPD - leading to consideration by the Planning Portfolio Holder and approval to consult.

Stage 3: Public Consultation - involving 6 weeks consultation.

Stage 4: Finalise SPD - including considering results of public consultation and revision of SPD. If the Local Plan has not been adopted at that time, the Portfolio Holder would resolve to adopt once the Local Plan is adopted

Stage 5: Adoption SPD – final SPD agreed by the Portfolio Holder.

14. In order to be able to achieve the objective set out at paragraph 8 of the Council leading the development of these new settlements and of the SPDs providing an opportunity early in the process for community engagement, and also providing a clear framework for the preparation and determination of planning applications by site promoters, the SPDs need to be prepared to a timetable that ensures they can influence such planning applications.
15. In the interests of shaping and accelerating housing delivery, there is also merit in preparing SPDs that will support development as early as possible whilst ensuring delivery of high quality sustainable new communities. This is both a national objective and important to the implementation of the Local Plan and to the Council achieving and maintaining a five year housing land supply over the medium to long term. Once construction of major sites, and in particular new settlements, is established they can provide an important and ongoing source of housing completions. For example, Cambourne has averaged 220 completions a year over its 20 year lifetime to 2031 across multiple economic cycles.
16. It is therefore important that each SPD is sufficiently advanced to provide a planning framework and feedback on public consultation by the time it is anticipated that any planning application is likely to come forward and be determined. The appropriate timescale also needs to be considered in the context of the particular proposal, outstanding objections to the Local Plan, and developer intentions.
17. The Council has received legal advice that the relevant proposed SPD will need to have advanced to a stage where it has been subject to public consultation and the

results of consultation considered before planning permission could be granted; effectively a resolution to adopt the SPD. It would be possible for the Council to agree the SPD that it intends to adopt, but for the formal adoption to only happen once the Local Plan is adopted. This is the approach that Cambridge City Council has taken on a number of site specific SPD relating to proposed allocations in the submitted Cambridge Local Plan.

18. It is therefore relevant to consider the appropriate timescales for preparing SPDs for each of the strategic sites.
 - *Land North of Cherry Hinton*
19. This site is already allocated in the Cambridge East Area Action Plan 2008 as part of a wider urban extension, which identifies a potential second early phase of development (after an early first phase on land north of Newmarket Road – now the Wing development). With the Airport now remaining for at least the plan period to 2031, the submitted Cambridge and South Cambridgeshire Local Plans allocated land for residential led development based on knowledge at that time and proposed to change the rest of the allocation of the Airfield to safeguarded land. As part of the additional work the Councils undertook in response to the Inspectors' preliminary conclusions, the Councils put forward modifications to the specific proposals for Land North of Cherry Hinton that were contained in the Local Plans. These modifications included an increase in the allocation, consistent with the AAP and informed by further evidence, on land that can come forward with the Airport remaining operational, for 1,200 dwellings (780 in Cambridge and 420 in South Cambridgeshire). An SPD will provide the masterplan required by the proposed policy and will aim to ensure co-ordination of the development as a whole and avoid piecemeal development.
20. The promoters of this site have agreed to prepare an SPD in partnership with the Councils. This is consistent with other SPD prepared by the City Council for site allocations included in the submitted Local Plan during the examination process and is considered an appropriate approach for this site, recognising that the land is already allocated in the AAP. Initial technical work is under way, with the intention to undertake stakeholder engagement early in 2017, moving on to preparation of a draft SPD and public consultation, following the process set out in paragraph 8.
 - *Waterbeach*
21. It is understood that Urban & Civic, the promoters for the western part of the new town comprising the former barracks and airfield, are expecting to submit a planning application early in the new year. The aspirations of RLW, as promoters of the eastern part of the site, are less immediate. To secure the objectives for the Waterbeach New Town SPD set out in the modified Local Plan policy, and ensure an holistic and joined up approach to the planning of the new town and its infrastructure, officers view is that it is appropriate to begin preparation of the SPD to cover the whole of the new town early in the new year so that it can still provide a clear framework to assist decision making. The risk of delaying until the Inspectors' view is known later in 2017 is that the planning application process is too far advanced and it becomes difficult for the Council and community to influence the proposals.
22. It is recognised that some of the local community remain opposed to the new town allocation in the Local Plan and will be appearing at the examination hearing, likely to be held in the Spring. Taking these various factors into account, it is considered that it would be appropriate to commence early work on the SPD in the new year following

the process set out at paragraph 8, but programmed so that stages involving community engagement do not commence until after the Local Plan hearing. This would allow the process to recognise and respect community feelings locally whilst avoiding the risk that delay would prejudice the ability of the Council and local community to influence the planning application for a large part of the new town, in the event that the Local Plan Inspectors consider such an allocation is sound.

23. The preparation of the SPD will make use of evidence prepared by the promoters as appropriate and subject to assessment by Council experts and key stakeholders. This will include work already undertaken by the promoters as part of recent work on a potential development framework document (DFD).

- *Bourn Airfield*

24. The main promoters of Bourn Airfield new village, Countryside Properties, are indicating that they do not currently intend to submit a planning application before the Autumn, which is when it is anticipated that the Inspectors' views on the modifications needed to make the Local Plan sound may be known. However the promoters have indicated that they expect to develop their proposals swiftly at that point. The process needs to include the owners of the current employment land to ensure an holistic approach. It is important that the Council and community can participate in an inclusive process to shape the planning the new settlement in the event that the Local Plan Inspectors consider such an allocation is sound. Therefore, whilst there is not currently anticipated to be the same urgency to move forward as at Waterbeach, it may be appropriate to start some early work in the middle part of next year following the process set out at paragraph 8.

25. It is recognised that a significant part of the local community remains opposed to the new village allocation in the Local Plan and will be appearing at the examination hearing, likely to be held in the Spring. Therefore, respecting community feelings locally and in light of the current aspirations of the promoters, it is envisaged that workshops and community engagement would not take place until the Inspectors' views are known, which as indicated above may be in the Autumn next year. This will however need to be kept under review.

Resources

26. A consequence of the change to SPD for the new settlements is that they can be prepared more quickly and they do not require an independent examination. However, in view of other work pressures facing the Planning Service, it is not possible to fully resource the preparation of the new settlement SPD within existing resources.
27. For land North of Cherry Hinton, as set out above the promoters have agreed to prepared the SPD working closely with the Councils.
28. For the new settlements, in view of the scale and nature of the proposals, the stage in the Local Plan process and outstanding objections, and to provide Member and community confidence in the Council's ownership of the process, it is proposed to commission consultants to prepare the SPD on the Council's behalf. The Council would expect that some of the costs arising from the need to accelerate development (at risk) will be met by the promoters. It is proposed that the promoters will sit on the steering group, and that preparation of the SPDs will draw on the extensive evidence already and still to be prepared by the new settlement promoters for these major sites, subject to independent review by Council officers and the consultant team. This

is very much the approach the Council followed when it prepared the adopted AAPs for Northstowe and the Cambridge fringe sites. It is therefore proposed that a suitable multi-disciplinary consultant/consultancy team is appointed to undertake the preparation of the new settlement SPDs and for the procurement process to be undertaken as soon as possible.

Options

29. The Council meeting of 17 November made the decision that SPD will be prepared for the two new settlements. The modification in respect of Land North of Cherry Hinton agreed by Council in March 2016 includes a policy requirement for a masterplan to be prepared, which will be met through the proposed SPD. The options for the Portfolio Holder are therefore around who prepares the SPD and the timing of that work.
30. The Portfolio Holder could decide that preparation of the SPD is not commenced until the Local Plan is adopted, however this runs the risk that they could be prepared too late to positively influence planning decisions and therefore impact upon delivery of housing on sites that form a key part of the Council's development strategy. A key role of the SPDs is to consider planning and delivery of infrastructure and to assist engagement with providers and delay would run the risk that costs will increase.

Implications

31. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered: -

Financial

32. Savings arise from the decision of Council to change from preparing AAP to SPD. However, having regard to the need to accelerate the programme for preparing further guidance for these strategic sites, the Council is expecting all three sites to contribute to the cost of the Council preparing the SPDs. The Council would still expect to pay for the basic SPD preparation costs, including exhibitions, public notices and printing.

Legal

33. Legal advice has been received in terms of the preparation of SPD rather than AAP and on the timing of determining any planning applications in relation to the Local Plan process and preparation of SPD.

Staffing

34. The acceleration of preparation of the SPDs, in order for the Council and community to lead the process and shape outcomes, will place additional burdens on existing staff resources. It is proposed therefore to supplement resources and appoint consultants to assist delivery.

Risk Management

35. Risks are identified in the report in relation to timing of preparation of the SPD and influencing planning applications.

Climate Change

36. New settlements and land North of Cherry Hinton are key parts of the sustainable development strategy included in the submitted Local Plan, and the preparation of

SPD will help ensure that they come forward with appropriate measures to address climate change.

Consultation responses (including from the Youth Council)

37. None.

Effect on Strategic Aims

A. LIVING WELL Support our communities to remain in good health whilst continuing to protect the natural and built environment

38. The strategic developments form a key part of the sustainable development strategy contained in the submitted Local Plan and preparation of SPD will help ensure they are built in a way that supports healthy lifestyles and protects and bring overall benefits to the natural and built environment.

B. HOMES FOR OUR FUTURE

Secure the delivery of a wide range of housing to meet the needs of existing and future communities

39. The strategic sites are a key part of the Local Plan aim to support delivery of new homes to meet identified needs.

C. CONNECTED COMMUNITIES

Work with partners to ensure new transport and digital infrastructure supports and strengthens communities and that our approach to growth sustains prosperity

40. Preparing SPDs for the strategic sites means transport and digital infrastructure can be appropriately planned to accommodate growth.

D. AN INNOVATIVE AND DYNAMIC ORGANISATION

Adopt a more commercial and business-like approach to ensure we can continue to deliver the best possible services at the lowest possible cost

41. The proposed approach to preparation of the SPDs reflects this strategic aim.

Background Papers

Planning Portfolio Local Plan Update Report 8 November 2016:

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=1059&MId=6771&Ver=4>

Council Local Plan Update Report: 17 November 2016

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=410&MId=6689&Ver=4>

Report Author: Caroline Hunt – Planning Policy Manager
Telephone: (01954) 713196

This page is left blank intentionally.

Agenda Item 4



South
Cambridgeshire
District Council

Report To: Planning Portfolio Holder

13 December 2016

Lead Officer: Joint Director of Planning and Economic Development

Submitted South Cambridgeshire Local Plan Bourn Airfield New Village - Policy SS/6

Purpose

1. The Council meeting on the 17th November 2016 decided to submit modifications to the South Cambridgeshire Local Plan examination Inspectors, to include a number of additional parcels of land within the Major Development Site for Bourn Airfield new village (Policy SS/6). Council also resolved that the Planning Portfolio Holder give further consideration to the wording of section 7b of policy SS/6 Bourn Airfield New Village regarding the provision of a suitable buffer between the new village and Caldecote / Highfields on its eastern boundary and agree the wording to be submitted to the Inspectors.
2. The Scrutiny and Overview Committee Chairman concurs with the view of officers that the Portfolio Holder can consider this matter without having to give public notice beyond the publication of the Council decision and this agenda. The issue concerns the buffer between the new village and Caldecote/Highfields and so has a direct effect on only one ward.

Recommendation

3. It is recommended that the Portfolio Holder approves the revised wording of section 7b of Policy SS/6 as set out in paragraph 8 of this report.

Background

4. The submitted South Cambridgeshire Local Plan, currently at examination, includes a proposed new village at Bourn Airfield (Policy SS/6).
5. The Planning Portfolio Holder considered a report on the Local Plan on 8 November and recommended that Council agree a number of proposed modifications to the Local Plan, including to Policy SS/6. A map was included in the 8 November report concerning proposed changes to the Major Development Site boundary in relation to five parcels of land. That map is reproduced as Appendix A to this report for convenience. The Planning Portfolio Holder asked that a supplementary report be made to Council concerning the wording of section 7b of the policy, as it relates to parcel 4.
6. The Council meeting of 17 November agreed to submit proposed modifications to the examination Inspectors concerning Policy SS/6 Bourn Airfield new Village including changes to the Major Development Site boundary. Land parcels 1, 2, 4 and 5 were agreed as proposed Modifications to the Major Development Site. Land parcel 3 was excluded from the Major Development Site. Council agreed that the Planning Portfolio Holder would give further consideration at this meeting to the wording of section 7b of

the policy concerning the nature of the strategic landscaping between the new village and Caldecote/Highfields, which relates to parcel 4.

Considerations

7. The wording of section 7b of Policy SS/6 as reported to Council on the 17 November in the supplementary report entitled 'supplement in response to the Planning Portfolio Holder's recommendation to Council' read as follows, with new text highlighted:

“Provide sStrategic landscaping within and beyond the Major Development Area Site to deliver a high quality landscaped setting around the boundary of the settlement to avoid it appearing as part of a ribbon of urban development south of the A428, to maintain the rural nature of the Broadway and ensure separation from Cambourne, and to ensure countryside separation from Caldecote / Highfields and Bourn. The strategic landscaping along the eastern boundary of the Strategic Site south of the existing employment area will include a substantial and continuous woodland belt, including land within the Major Development Site”.

8. Working with the Planning Portfolio Holder further consideration has been given to the wording of section 7b of the policy in accordance with the decision of Council, to make clear that the intention of the policy is to provide a suitable buffer between the new village and Caldecote / Highfields by ensuring that a substantial woodland belt runs along the full length of the boundary. The updated and revised wording of section 7b reads as follows with only the proposed additional new text highlighted:

“Provide sStrategic landscaping within and beyond the Major Development Area Site to deliver a high quality landscaped setting around the boundary of the settlement to avoid it appearing as part of a ribbon of urban development south of the A428, to maintain the rural nature of the Broadway and ensure separation from Cambourne, and to ensure countryside separation from Caldecote / Highfields and Bourn. The strategic landscaping along the eastern boundary of the Strategic Site south of the existing employment area will include a substantial and continuous woodland belt along the full length of the boundary to provide a suitable buffer to Caldecote / Highfields, including land within the Major Development Site”.

Options

9. The Planning Portfolio Holder could agree to make further, or different, amendments the wording of section 7b of the policy.

Implications

10. There are no significant implications.

Consultation responses (including from the Youth Council)

11. None.

Effect on Strategic Aims

A. LIVING WELL Support our communities to remain in good health whilst continuing to protect the natural and built environment

12. The commitment by the Council to prepare plans for the district is a good means of ensuring that the quality of life of its residents and their environs is protected and enhanced into future years.

B. HOMES FOR OUR FUTURE

Secure the delivery of a wide range of housing to meet the needs of existing and future communities

13. The Local Plan aims to support delivery of new homes to meet identified needs.

C. CONNECTED COMMUNITIES

Work with partners to ensure new transport and digital infrastructure supports and strengthens communities and that our approach to growth sustains prosperity

14. Preparing development plans for the district means transport and digital infrastructure can be appropriately planned to accommodate growth.

D. AN INNOVATIVE AND DYNAMIC ORGANISATION

Adopt a more commercial and business-like approach to ensure we can continue to deliver the best possible services at the lowest possible cost

15. The Local Plan provides clear information about the future growth of the district.

Appendices

Appendix A - Map reported to 8 November Portfolio Holder Meeting concerning proposed changes to the Major Development Site boundary in relation to five parcels of land

Background Papers

Planning Portfolio Local Plan Update Report 8th November 2016:

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=1059&MId=6771&Ver=4>

Council Local Plan Update Report: 17th November 2016

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=410&MId=6689&Ver=4>

Report Author: Caroline Hunt – Planning Policy Manager
Telephone: (01954) 713196

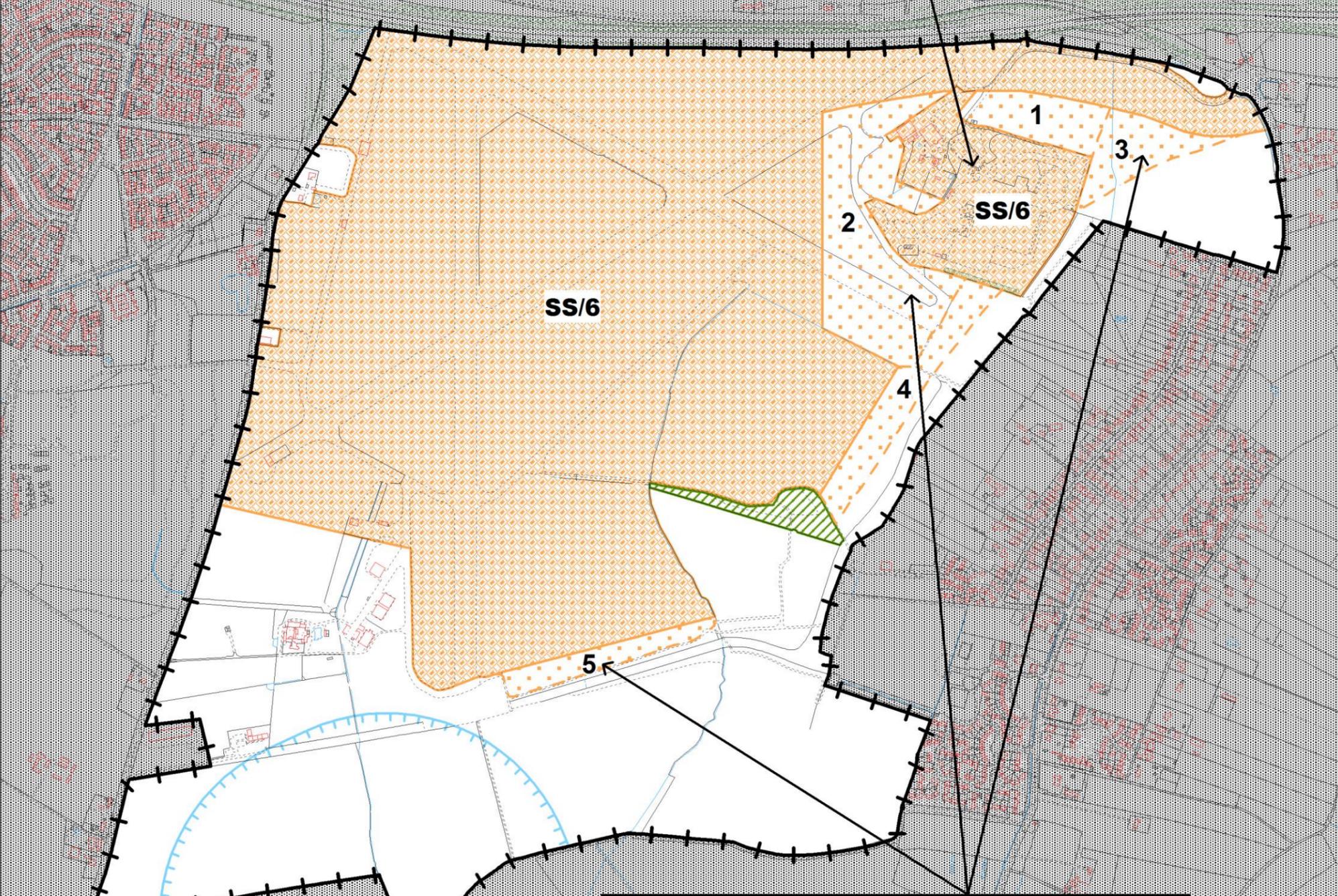
This page is left blank intentionally.

Proposed Main Modification to Policies Map Inset I Revision to Major Development Area boundary

Appendix A



Minor Change MC/PM/9 (Agreed at Council March 2014):
Former Thyssen Krupp site to be shown as Major Development Site (orange), rather than the Employment Allocation (purple)



Main Modification to Policies Map Inset I:
Extensions to Proposed Major Development Site Boundary

South Cambridgeshire
Proposed Submission
Policies Map: July 2013
Inset I. Bourn Airfield New Village
Map 1 of 1
Scale 1:10000
Reproduced from the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.
NO FURTHER COPIES MAY BE MADE. SDCS Licence 100022501 (2016)

This page is left blank intentionally.



Report To: Planning Portfolio Holder

13 December 2016

Lead Officer: Joint Director for Planning and Economic Development

Local Development Framework Annual Monitoring Report 2015-2016

Purpose

1. To approve the Local Development Framework Annual Monitoring Report 2015-2016 for publication on the Council's website.
2. This is not a key decision but raises matters relating to communities living or working in the district and is a document the Council is required to prepare.

Recommendations

3. It is recommended that the Planning Portfolio Holder:
 - (a) approves the contents of the Annual Monitoring Report 2015-2016 (included as Appendix 2 (website only)) for publication; and
 - (b) delegates any further minor editing changes to the Annual Monitoring Report to the Joint Director for Planning and Economic Development where they are technical matters.

Reasons for Recommendations

4. Local planning authorities are required to publish information monitoring progress of the implementation of their Local Development Scheme and planning policies included in their development plan documents at least on an annual basis. The Annual Monitoring Report is also required to give details of what action the Council has taken relating to the duty to co-operate, details of any neighbourhood development orders or neighbourhood development plans made, and once the Council has an adopted Community Infrastructure Levy (CIL) Charging Schedule, information relating to the collection and spending of CIL monies.

Background

5. Monitoring is essential to establish what has been happening in the district, what is happening now, what may happen in the future, and what needs to be done to achieve policies and targets.
6. This is the twelfth Annual Monitoring Report produced by the Council and covers the period from 1 April 2015 to 31 March 2016. The Annual Monitoring Report includes indicators to measure the performance of the Council's adopted planning policies, and also to measure change in the district against the objectives set out in the Council's Sustainability Appraisal Scoping Reports and to look at the wider effects of

its planning policies on the district. The Annual Monitoring Report also includes details on the action the Council has taken relating to the Duty to Co-operate and of any neighbourhood development orders or neighbourhood development plans made.

Considerations

7. Chapter 2 of the Annual Monitoring Report sets out the key results from the data collected, and provides a commentary as an overview to the detailed monitoring of indicators in the Annual Monitoring Report. It is attached as Appendix 1. The headlines from Appendix 1 are set out in the following paragraphs.

Progress against the Local Development Scheme

8. The Council submitted its Local Plan, alongside the Cambridge Local Plan, to the Secretary of State on 28 March 2014. Joint examination hearing sessions were held between November 2014 and April 2015 on strategic issues. The Inspectors wrote to the Councils in May 2015 in relation to three main issues and invited the Councils to undertake additional work to address those issues before the examinations progressed further. The Councils agreed to undertake additional work and the examinations were formally suspended until March 2016.
9. The additional work undertaken resulted in a small number of proposed modifications to both the Cambridge Local Plan and South Cambridgeshire Local Plan. Public consultation was carried out (jointly with Cambridge City Council) on these modifications in December 2015 – January 2016 and the consultation responses, evidence base documents and proposed modifications were submitted to the Inspectors in March 2016. Joint examination hearing sessions were held in June 2016 on the proposed modifications relating to objectively assessed housing need, the joint housing trajectory and five year housing land supply, and the review of the Green Belt.
10. Hearings on matters specific to South Cambridgeshire started in November 2016, with hearings related to climate change and promoting successful communities. Further hearings are programmed in November / December 2016 and January – March 2017. A programme is still awaited for the remaining hearing sessions. The Local Plan process is taking longer than originally anticipated and a revised timetable for the preparation of the Local Plan was set out in an addendum to the LDS agreed in November 2015. This revised timetable is no longer correct, and therefore the Council has updated the LDS (see separate item on the agenda).
11. Preparation of the Bourn Airfield New Village and Waterbeach New Town Area Action Plans (AAPs) were scheduled to begin in Winter 2015/16 and Winter 2017/18 respectively. The Council has obtained legal advice regarding the status of the proposed AAPs for both new settlements, and has been advised that given their content they would be more appropriately prepared as Supplementary Planning Documents (SPD) rather than as AAPs.
12. The Cambridgeshire Flood and Water SPD was subject to public consultation in September – October 2015 and was adopted by South Cambridgeshire District

Council on 8 November 2016. The other local planning authorities in Cambridgeshire will be adopting the SPD in due course.

Details of Neighbourhood Development Orders and Neighbourhood Development Plans Made

13. There was initially limited interest shown by Parish Councils in preparing a Neighbourhood Plan, as the Council had offered them the opportunity to put forward proposals within their area through the Local Plan process as an alternative to the preparation of Neighbourhood Plans. Since the Local Plan was submitted for examination there has been a steady increase in interest from Parish Councils considering preparing Neighbourhood Plans for their areas.
14. There are currently eleven designated neighbourhood areas in South Cambridgeshire, of which four; at Waterbeach, Cottenham, Foxton and West Wickham were designated in the last monitoring year. Four further areas have been designated since the end of the monitoring year at Melbourn, Whittlesford, Great Abington Former Land Settlement Association Estate, and Stapleford & Great Shelford.
15. Initial discussions have taken place with an increasing number of other Parish Councils about neighbourhood planning and whether a Neighbourhood Plan would be the right tool for them to achieve the aspirations they have for the future of their villages. The Council is considering how it can best support Parish Councils develop their Neighbourhood Plans over coming years.

Monitoring the Local Development Framework policies and Sustainability Appraisal objectives

16. The monitoring of the performance of the Council's planning policies has shown that development granted planning permission in the district is generally in accordance with adopted planning policies.
17. **Housing completions:** in the last monitoring year, 671 net additional dwellings were completed in South Cambridgeshire; this is 86 dwellings more than the number predicted in the housing trajectory included in the Annual Monitoring Report 2014-2015. This is a decrease compared to the previous monitoring year but is comparable to the preceding six monitoring years, where annual net housing completions were consistently around 600 dwellings reflecting the slowdown in the housing market and that the fringe sites coming forward were building out on the Cambridge side of the administrative boundary. The return to a lower level of completions in the last monitoring year is due to only 2 dwellings in South Cambridgeshire being completed at Trumpington Meadows and a decrease in completions at Cambourne and Orchard Park compared to the preceding years. Total completions since 2011 are 3,401 dwellings.
18. **Five year housing land supply:** against the housing requirements in the new South Cambridgeshire Local Plan of 19,500 homes between 2011 and 2031, and of 14,000 homes in the Cambridge Local Plan, giving a housing requirement for Greater

Cambridge of 33,500 homes between 2011 and 2031, the five year housing land supply for 2016-2021 is:

'Liverpool' Methodology	City	South Cambs	Greater Cambridge (City & South Cambs)
Five year supply (with 5%)	7.1	5.1	5.9
Five year supply (with 20%)	6.2	4.4	5.1

'Sedgefield' Methodology	City	South Cambs	Greater Cambridge (City & South Cambs)
Five year supply (with 5%)	7.5	4.3	5.4
Five year supply (with 20%)	6.6	3.7	4.7

19. In Cambridge, completions in 2015-2016 were above the Cambridge Local Plan 2014 annual requirement of 700 per year. Cambridge maintains a good five year supply against its own requirements, although the position has reduced slightly since 2014-2015. This is primarily due to a reduction in supply anticipated at a number of sites over the next five years, particularly some urban extension sites on the edge of Cambridge.

20. In South Cambridgeshire, completions in 2015-2016 were higher than anticipated in the housing trajectory included in the South Cambridgeshire Annual Monitoring Report 2014-2015, although below the 975 dwelling completions annualised figure. The anticipated supply in South Cambridgeshire for the next five years is higher than the previous five year period. However, due to the increase in the shortfall against cumulative annual requirements for the plan period to date, the five year supply situation against South Cambridgeshire's own requirements has marginally reduced.

21. Considering Greater Cambridge as a whole, the combined result is that, for the five year period 2016-2021, the Councils cannot currently demonstrate a five year supply under the most stringent method of calculating supply (Sedgefield methodology with 20% buffer). It is important to note that there is nothing in policy that prevents faster delivery than anticipated in the trajectory and if the development industry is capable of delivering sites faster, there would be an increase in housing supply. In addition, it is important to note that the Councils have taken a cautious approach to the estimated number of completions as part of reviewing and verifying information provided by developers. The Councils consider that these robust, realistic and somewhat cautious expectations are appropriate. This position on the five year supply for Greater Cambridge is anticipated to be a very short term issue for a number of reasons:
 - the Edge of Cambridge sites will be delivering larger numbers in the coming years as more sites begin to deliver, including in South Cambridgeshire;
 - delivery of housing at Northstowe is underway and development rates are increasing;
 - sites consented due to the lack of five year supply in South Cambridgeshire will be delivering increasing numbers of completions; and

- new settlements at Waterbeach, Bourn Airfield and Cambourne (West) are expected to begin to add to the five year supply.

22. Looking at the rolling five year supply, starting on 1 April 2017, it is anticipated that the Councils will be able to demonstrate a five year supply for Greater Cambridge once again on all calculation methods. In future years the five year supply is predicted to grow substantially for both areas separately and jointly. This is illustrated for the next five years on the basis of Sedgefield and 20% in the table below.

	2016-2021	2017-2022	2018-2023	2019-2024	2020-2025
City	6.6	7.0	9.0	9.6	9.9
South Cambs	3.7	4.1	4.5	5.0	5.5
Greater Cambridge (City & South Cambs)	4.7	5.0	5.6	6.1	6.7

23. There will also be on-going monitoring of any windfall development above that included in the trajectory, particularly with regard to any further planning permissions in South Cambridgeshire as a result of the current lack of five year land supply. In addition, the outcome of the work Cambridge City Council is carrying out regarding student accommodation, and how it relates to housing land supply, will be considered.
24. **Housing quality:** In the last seven monitoring years the Council has assessed 84 completed housing developments against the Building for Life red/amber/green standard, including 8 completed in 2015-2016 which is intended to provide a consistent approach to the assessment of housing quality. Two developments at Linton and Cambourne scored nine or more 'greens' and are therefore eligible to be put forward for 'Built for Life' accreditation. Taking all 8 developments together only 6% of criteria were scored as 'red' as they had not or could not be complied with. The slight reduction in the overall percentage of 'greens' from previous years is mitigated by the overall increase in the percentage of 'ambers' this year and the overall reduction in the percentage of 'reds' which is an improvement in performance over previous years. Over time, use of the Building for Life standard can be used to grow the quality of built development across the district.
25. **Business floorspace completions:** Total business completions (net) to the 31 March 2016 are 38,342 sqm / 24.18 ha. The greatest areas of growth are at: Cambridge Science Park at Milton, development of a 3-storey extension of 4,177 sqm floor space over a 2.26 ha site; at Cambridge Research Park at Landbeach, with completions on three new buildings totalling a floor space of 11,585 sqm and 2.79 ha; at Capital Park at Fulbourn which has a new large office building of 4,530 sqm; at the Imperial War Museum, Duxford which has 2,642 sqm of new floor space for offices over a 1.39 ha site area; and finally, the Wellcome Trust Genome Campus at Hinxton has completed on two new Research and Development buildings / extensions totalling floor space of 6,708 sqm.

Options

26. It is a legal requirement that the Council publishes an Annual Monitoring Report.

Implications

27. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered:

Legal and Risk Management

28. Local planning authorities are required to publish information monitoring progress on the implementation of their Local Development Scheme and planning policies included in their development plan documents at least on an annual basis.

Consultation responses (including from the Youth Council)

29. The housing trajectory included in the Annual Monitoring Report has been produced in consultation with the various landowners, developers and agents responsible for the sites included in it. Council officers and external organisations have provided information and data for the indicators included in the Annual Monitoring Report.
30. The Youth Council has not been consulted as the Annual Monitoring Report is a technical assessment of the Council's progress on preparing its planning policy documents and the performance of the Council's adopted planning policies.

Effect on Strategic Objectives

Objective 1 – Living Well: support our communities to remain in good health whilst continuing to protect the natural and built environment

31. The LDF aims to satisfy the development needs of the area while preserving and enhancing its rich built and natural heritage and distinctive character and providing quality places where people are happy to live, work and play. The Annual Monitoring Report provides detailed analysis on how the Council's adopted planning policies have performed.

Objective 2 – Homes for Our Future: secure the delivery of a wide range of housing to meet the needs of existing and future communities

32. The Annual Monitoring Report provides detailed analysis on how the Council's adopted planning policies have performed, and includes a number of indicators related to the Council's planning policies on housing.

Background Papers

South Cambridgeshire Local Development Framework:

<https://www.scambs.gov.uk/content/local-development-framework>

South Cambridgeshire Local Plan (submitted in March 2014):

<https://www.scambs.gov.uk/localplan>

National Planning Policy Framework:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf

National Planning Practice Guidance:

<http://planningguidance.planningportal.gov.uk/>

Appendices

Appendix 1 – Extract of Chapter 2 of the Annual Monitoring Report

Appendix 2 – South Cambridgeshire Annual Monitoring Report 2015-2016

Report Authors: Jenny Nuttycombe – Senior Planning Policy Officer
Telephone: (01954) 713184

This page is left blank intentionally.

Appendix 1: Extract of Chapter 2 of the Annual Monitoring Report

2. Commentary

a. Progress against the Local Development Scheme

- 2.1. The adopted **Local Development Scheme** (LDS) at the start of the monitoring period (1 April 2015) was the LDS adopted in February 2014. This LDS set the timetable that the Council was progressing during the monitoring year, and has been regularly updated since then.
- 2.2. The February 2014 LDS sets out the stages in the preparation of the **Local Plan**, which incorporates a review of the **Core Strategy, Development Control Policies Development Plan Document (DPD)** and **Site Specific Policies DPD**. It also includes the policies and proposals for **Gypsy and Traveller** accommodation as this is no longer to be progressed in a separate DPD.
- 2.3. The February 2014 LDS anticipated that the **Local Plan** would be submitted in Spring 2014, that the examination would be undertaken in Summer / Autumn 2014 and that the Local Plan would be adopted in Spring 2015.
- 2.4. The Council **submitted** its **Local Plan**, alongside the Cambridge Local Plan, to the Secretary of State on 28 March 2014. Miss Laura Graham has been appointed as the lead Inspector to consider both the Cambridge Local Plan and South Cambridgeshire Local Plan. A joint **Pre-Hearing Meeting** was held on 11 September 2014 and joint examination **hearing sessions** were held between November 2014 and April 2015 on strategic issues, including housing and employment needs, development strategy, Green Belt, transport, infrastructure and housing supply.
- 2.5. The Inspectors wrote to the Councils on 20 May 2015¹ in relation to three main issues and invited the Councils to undertake additional work to address those issues before the examinations progressed further. The issues are in relation to:
- Objectively Assessed Need for new housing;
 - Overall Development Strategy; and
 - Conformity with revisions to National Planning Policy since the Local Plans were submitted for examination.
- The Councils agreed to undertake additional work and the examinations were formally suspended until March 2016.
- 2.6. The additional work undertaken resulted in a small number of proposed modifications to both the Cambridge Local Plan and South Cambridgeshire Local Plan. The modifications were subject to Sustainability Appraisal. Public consultation was carried out (jointly with Cambridge City Council) on these

¹ Inspectors Initial Conclusions Letter of 20 May 2015:
<https://www.scams.gov.uk/sites/default/files/documents/Letter%20from%20Inspectors%20to%20Councils%20-%20Preliminary%20Conclusions%20200515.pdf>

modifications between 2 December 2015 and 25 January 2016². The results of the consultation were considered by the Councils and the consultation responses, evidence base documents and proposed modifications were submitted to the Inspectors on 31 March 2016. Joint examination hearing sessions were held in June 2016 on the proposed modifications relating to objectively assessed housing need, the joint housing trajectory and five year housing land supply, and the review of the Green Belt.

- 2.7. Hearings on matters specific to South Cambridgeshire started in November 2016, with hearings related to climate change and promoting successful communities. Further hearings were held in November / December 2016 relating to housing policies and village housing allocations, and are programmed for January – March 2017 relating to delivering high quality places, protecting and enhancing the natural and historic environment, and building a strong and competitive economy. A programme is still awaited for the remaining South Cambridgeshire specific hearing sessions, including strategic sites and the rural settlement hierarchy and village omission sites, and for the remaining joint hearing sessions, including Gypsy & Traveller policies and Green Belt omission sites on the edge of Cambridge, to take place later in 2017.
- 2.8. The Local Plan process is taking longer than originally anticipated and a revised timetable for the preparation of the Local Plan was set out in an addendum to the LDS agreed in November 2015. At that time it was anticipated that the examination would be completed in 2016 and that the Local Plan would be adopted in 2017. The Council is reviewing the LDS and the Planning Portfolio Holder will be asked to consider an updated LDS at his meeting in December 2016. It is now anticipated that the examination hearings will be completed in 2017 and that following modifications consultation, the Local Plan will be adopted in late 2017 / early 2018.
- 2.9. The February 2014 LDS also sets out the timetable for the preparation of the **Cambridge Northern Fringe East Area Action Plan (AAP), Bourn Airfield New Village AAP** and **Waterbeach New Town AAP**.
- 2.10. The **Cambridge Northern Fringe East AAP** is being prepared jointly with Cambridge City Council and the LDS date anticipated that public consultation on issues and options would be undertaken in Winter 2014/2015, that consultation on the proposed submission AAP would be undertaken in Autumn 2015, and that the AAP would be submitted to the Secretary of State for examination in Spring 2016. The Councils undertook public consultation on issues and options between December 2014 and February 2015, which is consistent with the LDS. A report setting out the results of the consultation, the proposed way forward to proposed submission, and a revised timetable for the preparation of the AAP was considered by the relevant members of both Councils in November 2015. A revised timetable for the preparation of the **Cambridge Northern Fringe AAP** was set out in an addendum to the

² Cambridge and South Cambridgeshire Modifications Consultation:
<https://www.scambs.gov.uk/localplanmods-dec2015>

LDS agreed in November 2015. At that time it was anticipated that public consultation on proposed submission will be undertaken in January - March 2017, and submission to the Secretary of State for examination will be in June 2017. This programme is currently under review.

- 2.11. The **Bourn Airfield New Village** and **Waterbeach New Town AAPs** were scheduled to begin in Winter 2015/16 and Winter 2017/18 respectively. However, the AAPs were dependent upon the outcome of the Local Plan examination. The Council obtained legal advice regarding the status of the proposed AAPs for both Waterbeach New Town and Bourn Airfield New Village, and this advised that the guidance it intends to produce would be more appropriately prepared as a Supplementary Planning Document (SPD) rather than an AAP. In November 2016, at a meeting of full Council it was agreed that further proposed modifications to Policy SS/5 and SS/6 would be submitted to the Inspector to take account of this legal advice, proposing the production of SPDs instead of AAPs, and also to make other consequential changes to the policy. This change is reflected in an updated LDS.
- 2.12. An addendum to the LDS was approved in July 2015 that sets out the timetable for the preparation of the **Cambridgeshire Flood and Water SPD**. This addendum anticipated that public consultation on the draft SPD would be undertaken in September – October 2015 and that the SPD would be adopted in December 2015 / January 2016. Public consultation on the draft SPD was carried out in September – October 2015, however to enable appropriate consideration to be given to the comments received, the adoption of the SPD was delayed. The SPD was endorsed by Cambridgeshire County Council (as Lead Local Flood Authority) in July 2016 and was adopted by South Cambridgeshire District Council on 8 November 2016. The other local planning authorities in Cambridgeshire will be adopting the SPD in due course.

b. Action taken on Duty to Co-operate

Working with Duty to Co-operate Bodies

- 2.13. South Cambridgeshire District and Cambridge City Councils have engaged constructively, actively and on an ongoing basis during the preparation of the two Local Plans, both with each other and each with the other Duty to Co-operate bodies to maximise the effectiveness of the Local Plan preparation in the context of strategic cross boundary matters. The Councils have worked closely throughout the preparation of joint evidence base documents and their respective Local Plans to prepare complementary plans on similar timescales that together set out a clear development strategy for the Greater Cambridge area.
- 2.14. Joint examination hearings on strategic issues for both plans were held between November 2014 and April 2015. The Inspectors wrote to the

Councils on 20 May 2015³ raising some initial queries relating to objectively assessed need for new housing, the development strategy and conformity with national planning policy, and inviting the Councils to undertake additional work to address those issues before the examinations progress further. The Councils agreed to undertake additional work and the examinations were formally suspended until March 2016. The Councils carried out additional work to address the issues raised by the Inspectors, and identified a small number of modifications to the Local Plans. A joint public consultation⁴ sought views on the Proposed Modifications which illustrated the close working relationship that has developed between the two Councils; this closed on 25 January 2016. The Council submitted its Proposed Modifications to the Inspectors on 31 March 2016⁵. Further joint hearings were subsequently held in June 2016 to consider matters arising from the additional work undertaken by the Councils.

- 2.15. The Council produced a **Statement of Compliance with the Duty to Co-operate** in June 2013 setting out how the Council has co-operated with other bodies in preparing the Local Plan. This was updated when the Local Plan was submitted to the Secretary of State in March 2014⁶. This document sets out how the Council has engaged extensively with the prescribed Duty to Co-operate bodies, as appropriate to the Local Plans, throughout the stages of evidence base production and plan-making. This joint working has continued through the first part of the examination process from November 2014 to May 2015 to assist the Council to respond to questions raised in the Inspector's Matters and in support at hearings.
- 2.16. Statements of Common Ground have been agreed with Uttlesford District Council, Hertfordshire District Council and Hertfordshire County Council as part of confirming the Council's compliance with the duty to cooperate for the Local Plan examination process. The Statements of Common Ground agree that the duty to co-operate has been met and that all the districts involved are planning to deliver their full objectively assessed needs within their own administrative boundaries.
- 2.17. A **Statement of Co-operation between the Greater Cambridgeshire Local Nature Partnership and the Cambridgeshire and Peterborough local planning authorities**⁷ (April 2013) sets out how the organisations will

³ Inspectors Initial Conclusions Letter of 20 May 2015:

<https://www.scams.gov.uk/sites/default/files/documents/Letter%20from%20Inspectors%20to%20Councils%20-%20Preliminary%20Conclusions%20200515.pdf>

⁴ Cambridge and South Cambridgeshire Modifications Consultation:

<https://www.scams.gov.uk/localplanmods-dec2015>

⁵ South Cambridgeshire Local Plan Proposed Modifications (March 2016):

<https://www.cambridge.gov.uk/public/ldf/coredocs/RD-MC/rd-mc-150.pdf>

⁶ Statement of Compliance with Duty to Co-operate (March 2014):

<https://www.scams.gov.uk/sites/default/files/documents/Statement%20of%20Compliance%20with%20Duty%20to%20Cooperate%20March%202014.pdf>

⁷ Statement of Co-operation between the Greater Cambridgeshire Local Nature Partnership and the Cambridgeshire and Peterborough local planning authorities:

<https://www.scams.gov.uk/sites/default/files/documents/Greater%20Cambridgeshire%20Local%20Nature%20Partnership%20Statement%20of%20Cooperation.pdf>

continue to cooperate. South Cambridgeshire District Council, Anglian Water and the Environment Agency have also produced a **Joint Position Statement on Foul Water and Environmental Capacity**⁸ (January 2014) which sets out the current understanding of the waste water treatment issues within South Cambridgeshire and its associated environmental implications.

- 2.18. During the examination process the Council has agreed Statements of Common Ground with a number of different organisations relating to issues raised during the hearings. South Cambridgeshire District Council and Cambridge City Council have agreed a joint statement of common ground with English Heritage relating to the Green Belt⁹. South Cambridgeshire District Council has also agreed a statement of common ground with the Environment Agency in respect of policies relating to Climate Change¹⁰ and Sport England in respect of policies relating to sports and recreation provision.¹¹

Memorandum of Co-operation signed by Cambridgeshire authorities, together with Peterborough City Council

- 2.19. The Council co-operated with other local authorities in the preparation of the **Strategic Housing Market Assessment 2013 (SHMA)**¹² and other evidence base studies. The **Memorandum of Co-operation**¹³ (May 2013) was agreed by all Cambridgeshire local authorities, together with Peterborough City Council, and includes an agreement on the objectively assessed housing needs for each of the districts in the Cambridge Sub-Region Housing Market Area as part of fulfilling the Duty to Co-operate. Building on a strong legacy of joint working between the local authorities, the Memorandum of Co-operation demonstrates that the full objectively assessed needs of the Cambridge Sub Region housing market area identified in the SHMA will be met. The Council committed to meeting its full objectively assessed need within the district. The Council has undertaken further work on the assessment of objectively assessed housing need as part of the further work requested by the Inspectors.
- 2.20. The Memorandum of Co-operation has already been subject to scrutiny through the examinations of the Fenland Local Plan – Core Strategy (adopted

⁸ Joint Position Statement on Foul Water and Environmental Capacity:
<https://www.scambs.gov.uk/sites/default/files/documents/Anglian%20Water%20and%20Environment%20Agency%20Cooperation%20Statement%202014.pdf>

⁹ Statement of Common Ground with English Heritage relating to the Green Belt:
https://www.cambridge.gov.uk/sites/default/files/documents/rd-scg-080_0.pdf

¹⁰ Statement of Common Ground with the Environment Agency relating to Climate Change policies:
https://www.scambs.gov.uk/sites/default/files/socg_with_env_agency_climate_change_agreed_for_web.pdf

¹¹ Statement of Common Ground with Sport England relating to sports and recreation provision: <https://www.cambridge.gov.uk/public/ldf/coredocs/RD-SCG/rd-scg-480.pdf>

¹² Strategic Housing Market Assessment:
<https://www.cambridge.gov.uk/public/ldf/coredocs/RD-STRAT-090.pdf>

¹³ Memorandum of Co-operation:
<https://www.scambs.gov.uk/sites/default/files/documents/Memorandum%20of%20Co-operation%20May%202013.pdf>

May 2014) and the East Cambridgeshire Local Plan. The Fenland Inspector's Report and East Cambridgeshire Inspector's Interim Conclusions both conclude that the Memorandum of Co-operation provides clear evidence that co-operation has taken place constructively, actively and on an on-going basis.

- 2.21. The Cambridgeshire authorities, together with Peterborough City Council, have also agreed the **Strategic Spatial Priorities: Addressing the Duty to Co-operate across Cambridgeshire & Peterborough**¹⁴ document that was published in January 2014. This document supplements the Memorandum of Co-operation and provides an overview of strategic spatial issues as they apply to Cambridgeshire and Peterborough as a whole.

Memorandum of Understanding

- 2.22. In September 2014, Cambridge City Council and South Cambridgeshire District Council also agreed a **Memorandum of Understanding on the Greater Cambridge Joint Housing Trajectory**¹⁵. This confirms the agreement between the two Councils under the duty to co-operate that the housing trajectories for the two areas should be considered together for the purposes of phasing housing delivery, and for calculating five year housing land supply for plan-making and decision-taking. The merits of the Memorandum of Understanding were considered during the examination hearing sessions for Matter 8: Housing Land Supply and Delivery in March 2015. The Councils asked the Inspectors in September 2015 whether they would consider issuing a view on the principle of the joint housing trajectory given the five year housing land supply issues in South Cambridgeshire. The Inspectors responded that they did not consider it appropriate to reach any conclusions on the principle of the joint housing trajectory in advance of knowing the outcome of the further work that the Councils have since undertaken whilst the examinations were suspended. The Councils submitted the results of the additional work to the Inspectors in March 2016, including a small number of Proposed Modifications, and a further joint hearing was held in June 2016 (Matter PM1B: Five Year Housing Land Supply and Proposed Joint Housing Trajectory).

Transport Issues

- 2.23. Cambridge City Council, South Cambridgeshire District Council and Cambridgeshire County Council have worked together closely on transport issues as they have prepared their Local Plans and a transport strategy for the Greater Cambridge area. South Cambridgeshire District Council responded to a consultation on this strategy in September 2013. The

¹⁴ Strategic Spatial Priorities: Addressing the Duty to Co-operate across Cambridgeshire & Peterborough:

<https://www.scams.gov.uk/sites/default/files/documents/Strategic%20Spatial%20Priorities%20January%202014.pdf>

¹⁵ Memorandum of Understanding on the Greater Cambridge Joint Housing Trajectory:

https://www.scams.gov.uk/sites/default/files/documents/Memorandum%20of%20Understanding%20-%20Joint%20Housing%20Trajectory_0.pdf

Cambridge City and South Cambridgeshire Transport Strategy¹⁶ was adopted in March 2014. It is recognised that there is a close link between planning for growth and development and for transport and accessibility to ensure that growth can be accommodated in the most sustainable way and that people can access the services and facilities they need in an efficient and affordable way.

- 2.24. The Council responded to consultations on the **Cambridgeshire Long Term Transport Strategy**¹⁷ and the revisions to the **Local Transport Plan**¹⁸ in July 2014 recognising the importance of planning for future transport within the county.
- 2.25. The Council has also worked closely with Highways England (formerly the Highways Agency) as the **A14 Cambridge to Huntingdon Scheme** has progressed by formally responding to consultations in February and May 2014. Highways England submitted its Development Consent Order application to the Secretary of State in December 2014 and the Council participated in the examination which was held between May and November 2015. The Examining Authority published its report and recommendations to the Secretary of State in February 2016 and the Secretary of State issued its decision on 11 May 2016¹⁹, giving the go ahead; work will start on constructing the scheme in late 2016 and the road will be open to traffic in 2020.
- 2.26. In the **Road Investment Strategy**²⁰ the Government announced funding for upgrading the A428 between the Caxton Gibbet and A1 (Black Cat junction) as part of an expressway standard link between Cambridge and Oxford. The Council will work closely with Highways England and the Department for Transport to develop the scheme. It is anticipated delivery will be late in the period 2015 to 2020.

Working with other Adjacent Local Planning Authorities

- 2.27. The Council has submitted representations to a number of consultations by neighbouring planning authorities to ensure that joint issues that impact on South Cambridgeshire continue to be considered. These include responding

¹⁶ Cambridge City and South Cambridgeshire Transport Strategy:
http://www.cambridgeshire.gov.uk/info/20006/travel_roads_and_parking/66/transport_plans_and_policies/2

¹⁷ Cambridgeshire Long Term Transport Strategy:
http://www.cambridgeshire.gov.uk/info/20006/travel_roads_and_parking/66/transport_plans_and_policies/5

¹⁸ Local Transport Plan:
http://www.cambridgeshire.gov.uk/info/20006/travel_roads_and_parking/66/transport_plans_and_policies

¹⁹ Secretary of State for Transport decision on A14 improvement scheme:
<https://infrastructure.planninginspectorate.gov.uk/projects/eastern/a14-cambridge-to-huntingdon-improvement-scheme/?ipcsection=overview>

²⁰ Road Investment Strategy:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/382813/dft-ris-road-investment-strategy.pdf

to Cambridge City Council in September 2013, Central Bedfordshire Council in June 2013, March 2014 and August 2016, East Cambridgeshire District Council in November 2013, May 2014 and March 2016, Uttlesford District Council in May 2014, February 2015 and December 2015, and Braintree District Council in May 2014. A number of duty to cooperate meetings have been held with neighbouring authorities including with Uttlesford and Central Bedfordshire regarding their emerging Local Plan proposals.

c. Details of Neighbourhood Development Orders or Neighbourhood Development Plans Made

2.28. There was initially limited interest shown by Parish Councils in preparing a **Neighbourhood Plan**, as the Council had offered them the opportunity to put forward proposals within their area through the Local Plan process as an alternative to the preparation of Neighbourhood Plans. Some Parish Council proposals have as a result been included in the **Local Plan** (submitted in March 2014), or recommended as Main Modifications to it, but only where there has been clear local support. Since the Local Plan was submitted for examination there has been a steady increase in interest from Parish Councils considering preparing Neighbourhood Plans for their areas.

2.29. Before a Neighbourhood Plan can be prepared a **neighbourhood area** must be designated. The Local Development Scheme is either updated or an addendum is published when each Neighbourhood Area is designated. There are currently eleven designated neighbourhood areas in South Cambridgeshire:

- **Linton and Hildersham** – these two parishes have joined together to form a single neighbourhood area that was approved in May 2014;
 - **Histon & Impington** – this covers the area of the parish to the north of the A14 and was approved in September 2014;
 - **Gamlingay** – this covers the whole parish and was approved in February 2015;
 - **Waterbeach** – this covers the whole parish and was approved in August 2015 with South Cambridgeshire District Council and Waterbeach Parish Council agreeing a framework as to how they will work together;
 - **Cottenham** – this covers the whole parish and was approved in November 2015;
 - **Foxton** – this covers the whole parish and was approved in November 2015;
 - **West Wickham** – this covers the whole parish and was approved in November 2015;
 - **Melbourn** – this covers the whole parish and was approved in May 2016;
 - **Whittlesford** – this covers the whole parish and was approved in August 2016;
 - **Great Abington Former Land Settlement Association Estate** – this covers the former Land Settlement Association estate, which only forms part of the parish of Great Abington and was approved in September 2016; and
 - **Stapleford and Great Shelford** – these two parishes have joined together to form a single neighbourhood area that was approved in November 2016.
- These Parish Councils are making progress in their plan-making.

- 2.30. Initial discussions have taken place with an increasing number of other Parish Councils about neighbourhood planning and whether a Neighbourhood Plan would be the right tool for them to achieve the aspirations they have for the future in their villages. Some Parish Councils are considering preparing Neighbourhood Plans jointly with their adjoining parishes as they have common issues and wish to pool their resources. The Council is considering options and resources for the way it provides support to Parish Councils undertaking Neighbourhood Plans.
- 2.31. The Council's webpages relating to Neighbourhood Planning (accessed from www.scambs.gov.uk/services/neighbourhood-planning) are being expanded to provide clearer information about future consultations, events, and support given by the Council.

d. Information relating to the Collection and Spending of Community Infrastructure Levy Monies

- 2.32. The Council submitted its Community Infrastructure Levy (CIL) draft Charging Schedule for independent examination on 6 October 2014. Given the close relationship between the proposed rates in the CIL Charging Schedule and the Local Plan, the CIL examination cannot take place until the Local Plan has been examined. Until the Council has an adopted CIL Charging Schedule it cannot collect any CIL monies.
- 2.33. Further details relating to the examination of the Council's CIL draft Charging Schedule are available on the Council's website:
www.scambs.gov.uk/content/examination-draft-charging-schedule.

e. Monitoring the Local Development Framework policies and Sustainability Appraisal objectives

- 2.34. A complete list of indicators is included in Chapter 3, the data for all indicators is included in Chapters 4 and 5, and the commentary is set out in this chapter. The commentary highlights the key messages from the data collected and identifies any areas where policies are not being implemented.

Housing

- 2.35. **Housing completions:** The development strategy for South Cambridgeshire is one of supporting the economic success of the Cambridge area through continued jobs growth, with housing provision at a level, and of a quality, to meet objectively assessed needs.
- 2.36. In the last monitoring year, 671 net additional dwellings were completed in South Cambridgeshire; this is 86 dwellings more than the number predicted in the housing trajectory included in the Annual Monitoring Report 2014-2015.

This is a decrease compared to the previous monitoring year but is comparable to the preceding six monitoring years, where annual net housing completions were consistently around 600 dwellings reflecting the slowdown in the housing market and that the fringe sites coming forward were building out on the Cambridge side of the administrative boundary. The return to a lower level of completions in the last monitoring year is due to only 2 dwellings in South Cambridgeshire being completed at Trumpington Meadows and a decrease in completions at Cambourne and Orchard Park compared to the preceding years.

- 2.37. **Delivering housing requirements:** The housing trajectory identifies predicted annual housing completions from existing and proposed allocations, planning permissions granted or with resolution to grant, and predicted windfalls. The new **Local Plan** (submitted in March 2014) includes in **Policy S/5** that provision is made for 19,000 dwellings in the district during the period 2011 to 2031 to meet the current objectively assessed need. Joint examination hearing sessions with Cambridge City Council were held between November 2014 and April 2015 covering strategic issues, including housing and employment needs. The **Inspectors** wrote to the Councils in May 2015²¹ setting out their initial findings and inviting the Councils to undertake additional work, including in relation to objectively assessed need for new housing. The additional work undertaken relating to calculating the objectively assessed need²² for the district has resulted in the Council concluding that provision should be made for 19,500 dwellings in the district during the plan period from 2011 to 2031. In March 2016, the Council therefore submitted a **proposed modification**²³ to **Policy S/5** to increase the housing requirement from 19,000 dwellings to 19,500 dwellings.
- 2.38. Against the **Local Plan**, the housing trajectory shows that 22,216 dwellings are expected to be delivered, this is 13.9% (2,716 dwellings) more than the revised requirement and allows flexibility to respond to changing conditions as required in the **National Planning Policy Framework (NPPF)**.
- 2.39. Against the **Core Strategy** (January 2007) which required 20,000 dwellings to be provided between 1999 and 2016, the housing trajectory shows that 12,658 dwellings were delivered. As set out above, the new **Local Plan** identifies an up to date housing requirement for 2011-2031 that will provide for the identified objectively assessed needs of the district. The **Strategic Housing Market Assessment 2013**²⁴ and **Objectively Assessed Housing**

²¹ Inspectors Initial Conclusions Letter of 20 May 2015:
<https://www.scambs.gov.uk/sites/default/files/documents/Letter%20from%20Inspectors%20to%20Councils%20-%20Preliminary%20Conclusions%20200515.pdf>

²² Objectively Assessed Housing Need: Further Evidence:
<https://www.scambs.gov.uk/sites/default/files/documents/OAN%20%26%20Market%20Signal%20FINAL%20Nov%202015.pdf>

²³ Cambridge and South Cambridgeshire Modifications Consultation Report:
https://www.scambs.gov.uk/sites/default/files/final_mods_consultation_document_website_8.12.15.pdf

²⁴ Strategic Housing Market Assessment:
<https://www.cambridge.gov.uk/public/ldf/coredocs/RD-STRAT-090.pdf>

Need: Further Evidence 2015²⁵ make clear that there is no backlog to make up.

- 2.40. **Five year housing land supply:** The Council is currently unable to demonstrate a five year supply of housing land, mainly due to delays in the delivery of strategic sites during the recession, and to the fringe sites building out from the edge of Cambridge and them having only just started to deliver completions in South Cambridgeshire.
- 2.41. There are two methodologies for calculating five year housing land supply. The Liverpool methodology assumes that any shortfall will be made up during the remaining years of the plan period. The Sedgefield methodology requires the whole of any previous shortfall to be made up within the five year assessment period. The **NPPF** requires that a 5% buffer be provided in the five year supply calculation to provide greater confidence that the housing requirement will be delivered. In areas of persistent historic undersupply the buffer should be 20%. The Council's statements to the Matter 8: Housing Land Supply and Delivery and Matter PM1B: 5 Year Housing Land Supply and Joint Trajectory hearings addressed the appropriate means of calculating the five year supply²⁶.
- 2.42. In response to a number of changes in circumstance²⁷ since the Local Plan was submitted in March 2014, the Council agreed in September 2014 to a **Memorandum of Understanding on the Greater Cambridge Joint Housing Trajectory** with Cambridge City Council. This memorandum set out the agreement between the two Councils under the duty to co-operate that the housing trajectories for the two areas should be considered together for the purposes of phasing housing delivery, and for calculating five year housing land supply for plan-making and decision-taking. The Council's statement to Matter 1: Legal Requirements set out proposed modifications to the Local Plan (submitted in March 2014) to give effect to the Memorandum²⁸.
- 2.43. The merits of a joint housing trajectory for the Greater Cambridge area were considered at the Matter 8: Housing Land Supply and Delivery hearings. The merits of this approach were not addressed in the initial findings letter from

²⁵ Objectively Assessed Housing Need: Further Evidence:
<https://www.scams.gov.uk/sites/default/files/documents/OAN%20%26%20Market%20Signal%20FINAL%20Nov%202015.pdf>

²⁶ Council's statement to the Local Plan examination in relation to Matter 8: Housing Land Supply and Delivery: <https://www.scams.gov.uk/local-plan-examination-statements-matter-8> and Matter PM1: Housing: <https://www.scams.gov.uk/local-plan-examination-statements-matter-PM1>

²⁷ A detailed list of reasons is given in the Council's statement to the Local Plan examination in relation to Matter 1: Legal Requirements (paragraph 34):
<https://www.scams.gov.uk/sites/default/files/documents/Matter%201%20Statement%20CCC%20-%20SCDC.pdf>

²⁸ Council's statement to the Local Plan examination in relation to Matter 1: Legal Requirements:
<https://www.scams.gov.uk/sites/default/files/documents/Matter%201%20Statement%20CCC%20-%20SCDC.pdf>

the Inspectors of 20 May 2015²⁹. The Councils requested that the Inspectors reconsider issuing a view on the principle of the joint housing trajectory given the five year land supply issues in South Cambridgeshire. The Inspectors responded that they did not consider it appropriate to reach any conclusions on the principle of the joint housing trajectory in advance of knowing the outcome of the further work that the Councils have subsequently undertaken. The Councils remain committed to the **Memorandum of Understanding on the Greater Cambridge Joint Housing Trajectory** and the proposed modifications to the Local Plans to give effect to the joint trajectory have been included in the Proposed Modifications to the Local Plans submitted to the Inspector in March 2016³⁰.

- 2.44. The **Memorandum of Understanding on the Greater Cambridge Joint Housing Trajectory** and the use of the five year supply calculations for Greater Cambridge will not be relied upon or used in relation to planning decisions and planning appeals until the Inspectors examining the Local Plan have reported on the approach and found it to be 'sound'.
- 2.45. In view of the various ways that five year supply can be calculated, and pending the outcome of consideration at the Local Plan examination, this Annual Monitoring Report shows the results for all ways of calculating the five year land supply for 2016-2021 for both South Cambridgeshire and the Greater Cambridge area. These results are set out in the tables below, and the calculations for the Local Plan are based on the housing requirement of 19,500 dwellings included in the **proposed modification**³¹ to **Policy S/5** of the **Local Plan**, which was submitted to the Inspector in March 2016.
- 2.46. Considering the Greater Cambridge area as a whole is a logical and appropriate way of delivering sites to meet the combined objectively assessed housing need across the Greater Cambridge area, and is consistent with the development strategy contained in both submitted Local Plans.
- 2.47. Against the housing requirements in the new South Cambridgeshire Local Plan of 19,500 homes between 2011 and 2031, and of 14,000 homes in the Cambridge Local Plan, giving a housing requirement for Greater Cambridge of 33,500 homes between 2011 and 2031, the five year housing land supply for 2016-2021 is:

'Liverpool' Methodology	Cambridge	South Cambs	Greater Cambridge (City & South Cambs)
-------------------------	-----------	-------------	---

²⁹ Inspectors initial conclusions letter of 20 May 2015:
<https://www.scambs.gov.uk/sites/default/files/documents/Letter%20from%20Inspectors%20to%20Councils%20-%20Preliminary%20Conclusions%20200515.pdf>

³⁰ South Cambridgeshire Local Plan Proposed Modifications (March 2016):
<https://www.cambridgeshire.gov.uk/public/ldf/coredocs/RD-MC/rd-mc-150.pdf> and Cambridge Local Plan Proposed Modifications (March 2016):
<https://www.cambridge.gov.uk/public/ldf/coredocs/RD-MC/rd-mc-140.pdf>

³¹ Cambridge and South Cambridgeshire Modifications Consultation Report:
https://www.scambs.gov.uk/sites/default/files/final_mods_consultation_document_website_8.12.15.pdf

Five year supply (with 5%)	7.1	5.1	5.9
Five year supply (with 20%)	6.2	4.4	5.1

'Sedgefield' Methodology	Cambridge	South Cambs	Greater Cambridge (City & South Cambs)
Five year supply (with 5%)	7.5	4.3	5.4
Five year supply (with 20%)	6.6	3.7	4.7

- 2.48. In Cambridge, completions in 2015-2016 were above the Cambridge Local Plan 2014 annual requirement of 700 per year. Cambridge maintains a good five year supply against its own requirements, although the position has reduced slightly since 2014-2015. This is primarily due to a reduction in supply anticipated at a number of sites over the next five years, particularly some urban extension sites on the edge of Cambridge.
- 2.49. In South Cambridgeshire, completions in 2015-2016 were higher than anticipated in the housing trajectory included in the South Cambridgeshire Annual Monitoring Report 2014-2015, although below the annualised figure. The anticipated supply in South Cambridgeshire for the next five years is higher than the previous five year period. However, due to the increase in the shortfall against cumulative annual requirements for the plan period to date, the five year supply situation against South Cambridgeshire's own requirements has marginally reduced.
- 2.50. Considering Greater Cambridge as a whole, the combined result is that, for the five year period 2016-2021, the Councils cannot currently demonstrate a five year supply under the most stringent method of calculating supply (Sedgefield methodology with 20% buffer). It is important to note that there is nothing in policy that prevents faster delivery than anticipated in the trajectory and if the development industry is capable of delivering sites faster, there would be an increase in housing supply. In addition, it is important to note that the Councils have taken a cautious approach to the estimated number of completions as part of reviewing and verifying information provided by developers. The Councils consider that these robust, realistic and somewhat cautious expectations are appropriate. This position on the five year supply for Greater Cambridge is anticipated to be a very short term issue for a number of reasons:
- the Edge of Cambridge sites will be delivering larger numbers in the coming years as more sites begin to deliver, including in South Cambridgeshire;
 - delivery of housing at Northstowe is underway and development rates are increasing;
 - sites consented due to the lack of five year supply in South Cambridgeshire will be delivering increasing numbers of completions; and
 - new settlements at Waterbeach, Bourn Airfield and Cambourne West are expected to begin to add to the five year supply.

2.51. Looking at the rolling five year supply, starting on 1 April 2017, it is anticipated that the Councils will be able to demonstrate a five year supply for Greater Cambridge once again on all calculation methods. In future years the five year supply is predicted to grow substantially for both areas separately and jointly. This is illustrated for the next five years on basis of Sedgefield and 20% in the table below. The rolling supply for the rest of the plan period is shown in Appendix 3.

	2016-2021	2017-2022	2018-2023	2019-2024	2020-2025
City	6.6	7.0	9.0	9.6	9.9
South Cambs	3.7	4.1	4.5	5.0	5.5
Greater Cambridge (City & South Cambs)	4.7	5.0	5.6	6.1	6.7

2.52. There will also be on-going monitoring of any windfall development above that included in the trajectory, particularly with regard to any further planning permissions in South Cambridgeshire as a result of the current lack of five year land supply. In addition, the outcome of the work Cambridge City Council is carrying out regarding student accommodation, and how it relates to housing land supply, will be considered.

2.53. **Gypsy & Traveller pitches:** One permanent Gypsy & Traveller pitch was completed in the last monitoring year. At 31 March 2016, a further 7 permanent Gypsy & Traveller pitches with planning permission were under construction; 3 permanent Gypsy & Traveller pitches with planning permission had not yet been started.

2.54. **Housing completions on previously developed land (PDL):** In the last monitoring year, 31% of dwellings completed were on PDL and the cumulative percentage is still below the target of at least 37% as included in **Core Strategy Policy ST/3**. It had been anticipated that the percentage would increase when the major developments at Northstowe and Cambridge East, which would involve the reuse of PDL, started delivering towards the end of the plan period (which runs up to 2016); however, delays in the major developments as a result of the recession mean this has not been achieved. In the last monitoring year, completions at Orchard Park, Cambourne, the historic rural allocation at Papworth Everard (Summersfield), 'five year supply' sites on agricultural land outside of the village development frameworks of Cottenham and Waterbeach, and an affordable housing exception site at Swavesey have contributed to a significant proportion of completions on 'greenfield' sites.

2.55. **Housing density:** Over the last 17 years, the average net density of dwellings completed on sites of 9 or more dwellings has fluctuated. It is expected that the average net density of new housing developments will increase in future monitoring years as the major developments on the edge of

Cambridge and Northstowe are implemented with higher housing densities reflecting their urban character. Phase 1 at Trumpington Meadows includes 29 dwellings in South Cambridgeshire and this parcel has a net density of over 70 dph although there will be a range of densities across the development as a whole. Over the last 17 years, the completed parcels at Cambourne have achieved an average net density of 30.6 dph. In general, lower densities have been achieved at Lower Cambourne (an early phase in the construction of the settlement), and higher densities have been achieved at Upper Cambourne (a more recent phase that is still being completed). Great Cambourne includes a mixture of densities, with higher densities achieved on parcels located in and around the village centre, where there is good access to services and facilities.

- 2.56. **Affordable housing:** The availability of housing that is affordable to local people is a major issue in the district, especially as median house prices in the district have risen from 4.9 times median earnings in 1999 to 9.9 times median earnings in 2014. In the last monitoring year, 129 new affordable dwellings were completed; this amounts to 18% of all new dwellings completed. In the last monitoring year, affordable housing has been delivered at the major developments of Cambourne, Orchard Park and Trumpington Meadows, on 'five year supply' sites on the edge of Cottenham and Waterbeach, and on two affordable housing exception sites providing 28 new affordable dwellings to meet identified local need in Swavesey and Whittlesford.
- 2.57. In the last five monitoring years there has been a fall in the proportion of social rented affordable housing completed. Some of this shortfall has been made up by the provision of 'affordable rent' housing.
- 2.58. In the last monitoring year, 38% of dwellings permitted on sites of two or more dwellings, where **Development Control Policy HG/3** was applicable, were affordable. This is slightly below the target of 40% set by the policy and is partly due to the Council applying the new **Policy H/9** in the **Local Plan** (submitted in March 2014) which increases the threshold at which the policy applies to developments of three or more dwellings. The affordable dwellings secured are a mixture of onsite provision and financial contributions that have been converted into notional units that will be provided offsite.
- 2.59. **Housing development by settlement category:** The development strategy for the district was changed by the adoption of the Core Strategy in 2007, which focuses the development proposed in a few major developments on the edge of Cambridge and the new town of Northstowe, and provided for more development within the village frameworks of the largest villages. Between 2006 and 2011, this change in development strategy could be seen to be gradually taking effect with an increase in the proportion of completions on the edge of Cambridge and at the Rural Centres, which includes the new settlement of Cambourne, and a decrease in the proportion of completions in the smaller and less sustainable villages.

- 2.60. In the last five monitoring years, almost half of the dwellings completed were in the most sustainable locations on the edge of Cambridge and at Rural Centres. This is due to the completion of long allocated significant residential developments at Summersfield, Papworth Everard (a Minor Rural Centre) and to the west of Longstanton (a Group Village). Both of these developments are rural allocations carried forward from previous Local Plans. Completions on the major developments at Orchard Park and Cambourne had also fallen compared to previous years, and completions on affordable housing exception sites and 'five year supply' sites have increased the proportion of completions outside of development frameworks.
- 2.61. **Housing quality.** All new development will affect its surroundings and the predominantly rural character of the district makes it important that new development is sensitively located and designed to a high quality. The Council has assessed 84 developments completed in the last seven monitoring years against the Building for Life (BfL) standard, which is a Government endorsed industry standard for well-designed homes and neighbourhoods. The BfL standard was redesigned in 2012, and is now based on a traffic light system rather than an absolute scoring system. The developments completed in 2015-2016 have been assessed against the new BfL 12 standard. Issues that affect the quality of built development involve decisions made by the planning service. BfL is a useful tool to assess the quality of developments consistently and over time the aim is to improve the quality of built development in the district.
- 2.62. Of the 8 developments that were completed in the last monitoring year, 2 developments at Cambourne, and Linton are eligible to be put forward for 'Built for Life' accreditation as they have scored 9 or more 'greens' out of a possible total of 12 'greens'. The majority of the 8 developments assessed received 'greens' for successfully addressing the following categories:
- Connections – developments connect well with their surroundings by reinforcing existing connections or forming new ones;
 - Meeting local housing requirements – the development has a mix of housing types and tenures that suit local requirements;
 - Working with the site and its context – developments take advantage of existing topography, landscape features, trees and plants, wildlife habitats, existing buildings, site orientation and microclimate;
 - Easy to find your way around – the streets are legible, and easy to move through.
- 2.63. The results show that developments receiving 'ambers' tend not to satisfy categories relating to:
- Character – creation of places with a locally inspired or otherwise distinctive identity and character: developments should seek to achieve contextual response to building designs (form, style & details), public realm and landscape which respects local traditions and character;
 - Car parking – effectively integrates car parking without dominating the street scene: developments should reduce the extent and size of parking

courts and provide a better balance of on street, on plot and garage parking provision.

Employment and the Economy

- 2.64. **Delivering jobs requirements:** The **Local Plan** (submitted in March 2014) requires 22,000 additional jobs to be provided between 2011 and 2031 to support the Cambridge Cluster and provide a diverse range of local jobs. Data suggests that between 2011 and 2014 there was a net gain of 5,000 jobs in South Cambridgeshire.
- 2.65. **Business floor-space completions:** Total business completions (net) to the 31 March 2016 are 38,342 sqm / 24.18 ha. The greatest areas of growth are at: Cambridge Science Park at Milton, development of a 3-storey extension of 4,177 sqm floor space over a 2.26 ha site; at Cambridge Research Park at Landbeach, with completions on three new buildings totalling a floor space of 11,585 sqm and 2.79 ha; at Capital Park at Fulbourn which has a new large office building of 4,530 sqm; at the Imperial War Museum, Duxford which has 2,642 sqm of new floor space for offices over a 1.39 ha site area; and finally, the Wellcome Trust Genome Campus at Hinxton has completed on two new Research and Development buildings / extensions totalling floor space of 6,708 sqm.
- 2.66. Between 1999 and 2013, there was a significant increase in the proportion of business floorspace completed on previously developed land (PDL). This was followed by a fall to 40% in the 2013-2014 monitoring year due to the completion of a new storage and distribution warehouse at Papworth Business Park, which is a 'greenfield' allocation on the edge of the village of Papworth Everard. In the last monitoring year, the proportion of business floorspace completed on PDL has increased again due to the completion of new buildings as part of the redevelopment of TWI at Granta Park (Great Abington).
- 2.67. **Supply of business land:** South Cambridgeshire has a large supply of business land with planning permission; at 31 March 2015 this amounted to over 80 ha of net additional land, and of this 44% had detailed planning permission. Significant scale sites with planning permission include:
- land at Babraham Research Campus for research and development uses (9.8 ha);
 - phase 2 and other parcels at Granta Park for research and development uses (13 ha); and
 - land at Cambridge Research Park, Landbeach for a mixture of business uses (Use Classes B1, B2 and B8) (9.5 ha).
- 2.68. **Economy:** Whilst the Cambridge area has withstood the effects of the recession better than some areas, the recession has had an impact on the vitality of the local economy. The district has consistently shown over 80% of

the working age population as economically active, even though there are more employed residents in the district than the number of jobs (workplace population). The number of people claiming job seekers allowance doubled in 2009 (from 630 claimants in 2008 to 1,440 claimants in 2009), however there has then been a gradual reduction over the last five years to 470 claimants in February 2016. The number of businesses closing outweighed the number of new businesses opening in 2009 and 2010, however this has now reversed.

Climate Change, Resources and the Environment

- 2.69. ***Carbon dioxide emissions and air quality:*** A key factor affecting climate change is carbon dioxide emissions and the aim nationally, and indeed internationally, is to reduce levels of emissions of this greenhouse gas. The rate of carbon dioxide emissions per person from domestic sources, for example through the use of gas and electricity, has shown a small reduction over the last ten years.
- 2.70. Air quality is an issue alongside the A14 and the Council has designated an Air Quality Management Area with the objective of improving conditions in terms of levels of nitrogen dioxide and the particulate PM₁₀. There have been gradual improvements in air quality recorded at the Council's automatic monitoring stations alongside the A14 at Bar Hill and Orchard Park, although the reason for this improvement is unclear. It is possible that it is due to a combination of improvements in cleaner vehicle engine technologies and changing meteorological conditions. A new automatic monitoring station at Girton Road was introduced in 2012.
- 2.71. ***Household waste and recycling:*** Over the last fourteen years there has been a significant increase in the proportion of waste that is recycled and composted in the district. This is the result of the Council's pro-active approach to recycling through the introduction of blue and green bins, which allow the recycling and composting of a significant amount of household waste. In the last monitoring year, 57% of household waste was recycled or composted.
- 2.72. ***Renewable and non-renewable resources:*** The Council is committed to encouraging and enabling a reduction in the use of fossil fuels and increasing the proportion of energy used that is generated from renewable sources. In recent years, household consumption of gas and electricity in the district has fallen, while the generating potential of renewable energy sources in the district has increased. At 31 March 2016, one wind turbine, seven biomass boilers and fourteen schemes for photovoltaic panels, including two solar farms at Melbourn and Waterbeach, had planning permission but had not yet been installed.
- 2.73. In each of the six monitoring years between 2009 and 2015, over 80% of planning permissions granted for developments greater than 1,000 sqm or 10 dwellings, included renewable energy technologies to provide 10% renewable energy. Although the remaining planning permissions met the thresholds set

out in Development Control Policy NE/3, individual circumstances meant that they were not required to meet the policy.

- 2.74. Average water consumption by Cambridge Water Company and Anglian Water customers is gradually falling. There is a general expectation that water consumption will reduce as more efficient devices are installed, more properties are metered, and as customer awareness increases. Anglian Water has run a “Drop 20” campaign that encourages customers to save 20 litres per day and it has carried out many household audits and provided water saving devices. Cambridge Water Company attributes some of the variations to weather conditions. Wetter weather conditions during the summer months tends to result in lower water consumption levels, whereas drier weather conditions in the summer months tends to result in higher water consumption levels.
- 2.75. ***Development in locations of environmental importance:*** Between 2004 and 2016 no new development was completed within, or is considered to adversely affect, nationally or internationally important nature conservation sites. In the last monitoring year, three proposals for development in the Green Belt have been completed that fall within the definition of ‘inappropriate’ in terms of the uses normally acceptable in the Green Belt. Very special circumstances for each of these proposals were considered to outweigh the harm to the Green Belt.
- 2.76. **Biodiversity:** There are small areas of our Sites of Special Scientific Interest (SSSIs) that are assessed as ‘unfavourable declining’ or ‘unfavourable no change’, suggesting that their unique biodiversity characteristics are under threat. Natural England is working with landowners to improve the management and therefore condition of these areas of the district’s SSSIs.
- 2.77. The Council has successfully undertaken and / or supported a number of biodiversity conservation projects in the last monitoring year. Examples include: continued working with the Wildlife Trust to deliver the Hoffer Brook restoration project and its maintenance; grant aid for the restoration of the River Cam frontage at Gt Shelford recreation Ground, pond restoration at Town End Close Girton and Linton Leadwells Meadow, and willow pollarding at RSPB Fowlmere; and continued support for communities planting orchards and flower meadows.

This page is left blank intentionally.



Report To: Planning Portfolio Holder

13 December 2016

Lead Officer: Joint Director for Planning and Economic Development

Local Development Scheme Update

Purpose

1. The purpose of this report is to agree an update to the Local Development Scheme (LDS) for South Cambridgeshire.
2. This is a key decision and was on the Corporate Forward Plan in October 2016. However, it is also giving effect to a decision of Council of 17 November 2016 to amend the scheme to delete the proposal to prepare Area Action Plans for the new settlements identified in the Submitted South Cambridgeshire Local Plan.

Recommendations

3. It is recommended that the Planning Portfolio Holder approve the updated Local Development Scheme (attached as Appendix A).

Reasons for Recommendations

4. The Council is required to prepare and keep updated a Local Development Scheme (LDS) for the district. The publishing of a list of plan documents that the Council intends to prepare and a timetable for this work allows stakeholders and the local community to be aware of the stages in production of these plans and ensures that those with an interest in plans for the District can find information about how and when they can get involved.
5. Full Council on 17 November 2016 agreed that a report should be brought to the Planning Portfolio Holder meeting on 13 December 2016 to revise the Local Development Scheme, to delete reference to the Area Action Plans for New Settlements.

Background

6. The Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) requires all local planning authorities to prepare and maintain a Local Development Scheme (LDS). The LDS sets out the timetable for plan-making within the district.
7. The LDS for South Cambridgeshire approved by the Planning Policy and Localism Portfolio Holder on 11 February 2014 has been subject to a number of addendums in 2015 and 2016, to update timetables of the Local Plan and Cambridge Northern Fringe East AAP, and the identification of Neighbourhood Areas for the purposes of Neighbourhood Planning. The Council has also maintained a 'live' timetable on its website to keep those interested in the plan aware of any revisions to the timetable of Local Plan and the Examination. Progress against the LDS has also been monitored in the Annual Monitoring Report.

Considerations

8. The updated Local Development Scheme is attached as Appendix A.
9. A number of modifications to the emerging Local Plan was agreed by Full Council on 17 November 2016. These modifications included that there would no longer be a requirement to prepare Area Action Plans for new settlements (Waterbeach New Town and New Village at Bourn Airfield) and as a consequence it was agreed that these would be removed from the LDS. The revised LDS in Appendix A has been amended to reflect this. Whilst Supplementary Planning Documents are proposed to be produced for the New Settlements, the Council is not required to list Supplementary Planning Documents it intends to produce within the LDS.
10. The updated LDS also incorporates the latest timetable position regarding the Local Plan, but is subject to progress of the Local Plan Examination.
11. The list of neighbourhood areas designated in the district has also been updated.

Options

12. This update to the LDS is largely to give effect to the decision of Council, therefore there are no reasonable options.

Implications

13. There are no significant implications

Consultation responses (including from the Youth Council)

14. None.

Effect on Strategic Objectives

A. LIVING WELL Support our communities to remain in good health whilst continuing to protect the natural and built environment

15. The commitment by the Council to prepare plans for the district is a good means of ensuring that the quality of life of its residents and their environs is protected and enhanced into future years.

B. HOMES FOR OUR FUTURE

Secure the delivery of a wide range of housing to meet the needs of existing and future communities

16. The Local Plan aims to support delivery of new homes to meet identified needs.

C. CONNECTED COMMUNITIES

Work with partners to ensure new transport and digital infrastructure supports and strengthens communities and that our approach to growth sustains prosperity

17. Preparing development plans for the district means transport and digital infrastructure can be appropriately planned to accommodate growth.

D. AN INNOVATIVE AND DYNAMIC ORGANISATION

Adopt a more commercial and business-like approach to ensure we can continue to deliver the best possible services at the lowest possible cost

18. The LDS provides clear information about future plan making.

Appendices

Appendix A: Revised Local Development Scheme 2016-2019.

Report Author:

Caroline Hunt – Planning Policy Manager
Telephone: (01954) 713196

This page is left blank intentionally.

Appendix A



South Cambridgeshire Local Development Scheme 2016

Appendix A

Appendix A

South Cambridgeshire Local Development Scheme 2016

Introduction

The Planning and Compulsory Purchase Act 2004 introduced the requirement for councils such as South Cambridgeshire District Council to prepare and maintain a Local Development Scheme (LDS). A LDS sets out a timetable for the production of new or revised Development Plan Documents (DPDs) by the local council.

Overall the LDS is designed to help the local community and all our partners interested in development and the use of land and buildings in South Cambridgeshire to understand what plans the Council has and intends to produce.

This 2016 LDS, which supersedes previous versions, sets out a planning work programme for the Council over a three year period to 2019 and sets out the current adopted DPDs for South Cambridgeshire. The Council will keep a 'live work programme' on its website¹.

What are the current adopted Development Plan Documents?

The current adopted Development Plan Documents for South Cambridgeshire are as follows:

Development Plan Documents (DPD)

- o The Core Strategy DPD (adopted 2007)
- o Development Control Policies DPD (adopted 2007)
- o Northstowe Area Action Plan (adopted 2007)
- o Cambridge Southern Fringe Area Action Plan (adopted 2008)
- o Cambridge East Joint Area Action Plan (adopted 2008)
- o North West Cambridge Area Action Plan (adopted October 2009)
- o Site Specific Policies DPD (adopted January 2010)
- o Proposals Map (adopted 2012)
- o Cambridgeshire and Peterborough Minerals and Waste Core Strategy (adopted 2011) and Site Specific Proposals Plan (adopted 2012)

¹ <https://www.scambs.gov.uk/content/local-development-scheme>

Appendix A

What new Development Plan Documents are to be prepared?

The National Planning Policy Framework (NPPF) published in March 2012 uses the term Local Plan as the document that will provide the strategic framework for a local planning authority. The Council is currently preparing a single Local Plan for the district which will replace the Core Strategy DPD, Development Control Policies DPD and the Site Specific Policies DPD. These DPDs will be revoked in their entirety and will no longer form part of the development plan.

The Cambridge East Area Action Plan (AAP) and the Northstowe AAP will be slightly amended by the new South Cambridgeshire Local Plan. The North West Cambridge AAP and Cambridge Southern Fringe AAP will not be affected by the new Local Plan and will therefore remain in force in full.

The Minerals and Waste Documents are the responsibility of Cambridgeshire County Council. South Cambridgeshire District Council is not aware that a review of them is to take place in the foreseeable future.

The Council is also, jointly with Cambridge City Council, preparing an Area Action Plan for the site known as Cambridge Northern Fringe East. This will be classified as a Development Plan Document.

A change in this LDS is that it is no longer proposed to prepare Area Action Plans to guide development in two areas of large scale development identified in the Submitted Local Plan relating to the proposed Waterbeach New Town, and the New Village at Bourn Airfield. These will be addressed through Supplementary Planning Documents.

A schedule setting out more detail on the completion of the new Local Plan, and the Cambridge Northern Fringe East Area Action Plan is included below.

Development Plan Documents to be produced

Document title	Subject matter and geographical area	Chain of conformity	Consultation	Publication of Proposed Submission DPD and public consultation	Submission and Examination of DPD	Adoption and publication of DPD	Policies it will replace
South Cambridgeshire Local Plan	Sets out the vision, objectives and strategy for the spatial development of South Cambridgeshire. Covers the whole of South Cambridgeshire's administrative area.	Conformity with the NPPF	Issues & Options - Summer 2012 Issues & Options 2 (including site options for development) – January / February 2013	July / September 2013	Submission in March 2014 Examination period March 2014 to 2017	2017 (subject to progress of the Examination)	Policies in the Core Strategy DPD, Development Control Policies DPD and the Site Specific Policies DPD. Saved Policy CNF6 of the South Cambridgeshire Local Plan 2004. Policy CE/3 and CE/35 of the Cambridge East Area Action Plan. Policy NS/3(1g) of the Northstowe Area Action Plan.

Appendix A

Document title	Subject matter and geographical area	Chain of conformity	Consultation	Publication of Proposed Submission DPD and public consultation	Submission and Examination of DPD	Adoption and publication of DPD	Policies it will replace
Cambridge Northern Fringe East Area Action Plan	Sets out a vision and planning framework to ensure the future co-ordination of development at Cambridge Northern Fringe East	Conformity with the NPPF Compatibility with the adopted Cambridgeshire and Peterborough Minerals and Waste Core Strategy (July 2011 and Site Specifics Proposals Plan (February 2012) Development Plan Documents	Issues & Options consultation from December 2014 to February 2015	January 2017 to March 2017 TIMETABLE TO BE REVIEWED	Submission in June 2017 Examination from June 2017 TIMETABLE TO BE REVIEWED	December 2017 TIMETABLE TO BE REVIEWED	Policy SP/17 Rail Infrastructure in South Cambridgeshire's Site Specific Policies DPD and Policy SS/4 Cambridge Northern Fringe East and land surrounding the proposed Cambridge Science Park Station in South Cambridgeshire's. Local Plan: Proposed Submission (dependent on which policy is adopted at the time)

Appendix A

Neighbourhood Plans

Since the introduction of neighbourhood planning there has been growing interest shown by Parish Councils² in South Cambridgeshire for preparing a Neighbourhood Plan for their areas. A number of Parish Councils have applied for designation of their parish as a neighbourhood area so that they can start the preparation of a plan.

There were eleven designated neighbourhood areas in South Cambridgeshire as at end of November 2016:

- Linton and Hildersham – these two parishes have joined together to form a single neighbourhood area that was approved in May 2014;
- Histon & Impington – this covers the area of the two parishes to the north of the A14 and was approved in September 2014;
- Gamlingay – this covers the parish and was approved in February 2015;
- Waterbeach – this covers the parish and was approved in August 2015;
- Cottenham - this covers the parish and was approved in November 2015;
- Foxton - this covers the parish and was approved in November 2015;
- West Wickham - this covers the parish and was approved in November 2015;
- Melbourn – this covers the parish and was approved in May 2016;
- Whittlesford – this covers the parish and was approved in August 2016; and
- Great Abington Former Land Settlement Association Estate – this covers the former Land Settlement Association estate, which only forms part of the parish of Great Abington and was approved in September 2016.
- Stapleford and Great Shelford – this two parishes have joined together to form a single neighbourhood area that was approved in November 2016.
- Swavesey- this covers the parish and was approved in November 2016

An up to date list can be found on the Neighbourhood Planning pages of the Council's website.

There are currently no Neighbourhood Plans which have been 'made', and no draft plans have been subject to consultation.

Initial general discussions have been undertaken with a number of other Parish Councils about neighbourhood planning and whether a Neighbourhood Plan would be the right tool for them to achieve the aspirations they have for the future of their villages.

Further details on neighbourhood planning, including information on how to apply to designate a neighbourhood area and details of consultations on neighbourhood areas, are available on our website:

<https://www.scambs.gov.uk/services/neighbourhood-planning>

² Parish Councils are the qualifying bodies to carry out neighbourhood planning in South Cambridgeshire.

This page is left blank intentionally.

Planning Portfolio Holder – Work Programme 2016-17

1 Date of meeting	2 Reports to be signed off and sent to Democratic Services by 5.00pm on	3 Title of Report	4 Key or Non-Key?	5 Reason Key Specify no(s) listed below	6 Purpose of Report, ie For Recommendation / Decision / Monitoring	7 Lead Officer / Report Author	8 Date added to Corporate Forward Plan (contact: Victoria Wallace) *
7 February 2017	Fri 27 January 2017	Neighbourhood Planning: T&F Group update	Probably non-key?		Decision	Alison Talkington	Ian – will now be a later meeting – we will go straight from the T&FG (which Robert chairs) to consult PCs and then to the PFH meeting

Page 61

Key Decisions

1. it is likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
2. it is likely to be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards. In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance)).
 - Key decisions can only be made after they have been on the Corporate Forward Plan for at least 28 clear calendar days not including the day on which they first appear on the Forward Plan or the day on which the decision is to be made.

This page is left blank intentionally.